



Procurement and Contracts  
Business Unit # 320AD  
Purchase Order # 25-0000549

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Payment Terms: Freight Terms: Ship Via: PCC: PO Date: PO End Date: PO Method: Dispatch: Rev Dt:  
N/A N/A N/A E 09/05/2024 DG Dispatch Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: DRURY SOUTHWEST INC  
823 N LOOP 1604 E  
SAN ANTONIO TX 78232-1343  
United States

Ship To: Texas Workforce Commission  
4800 N LAMAR BLVD  
STE 110  
AUSTIN TX 78756  
United States

Bill To: APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

Vendor ID: 1431386167 024

Purchaser: Marie Diemer  
Phone: (737) 400-5620  
Fax:  
Email: marie.diemer@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Meeting Space estimate is \$7,494 (\$5,200 rental + tax + service fee + 10 percent incidentals).  
Delegated Purchase \$10000 or Less

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Mental Health Conference Meeting Space	13060	971/30	1.0000	LOT	\$7,494.00000	\$7,494.00	11/11/2024

Schedule Total \$7,494.00

ReqID:  
0000048988

Item Total for Line # 1 \$7,494.00

Total PO Amount \$7,494.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

09/10/2024

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Authorized Signature

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

09/10/2024