



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 25-0000700
Purchase Order Change Notice (# 1)

Page: 1 of 2

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: I PO Date: 09/18/2024 PO End Date: PO Method: IT Dispatch: Dispatch Via Print Rev Dt: 09/18/2024

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: CARAHSOFT TECHNOLOGY CORPORATION
11493 SUNSET HILLS RD STE 100
RESTON VA 20190-5230
United States

Ship To: Texas Workforce Commission
101 E 15TH ST
RM 274
AUSTIN TX 78778-0001
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1522189693 010

Purchaser: Delight K Dehorty
Phone: (737) 249-0658

Fax:
Email: delight.dehorty@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

"This purchase order is in accordance with Department of Information Resource Master Contract, DIR-TSO-4288, which expires on 02/21/2025. The attached TWC Standard Terms and Conditions, Rev 01/30/2024(ATTACHMENT I) apply to this PO when not in conflict to those as stated in The Department of Information Resource Master Contract and will govern the issuance of a TWC Purchase order.

This purchase is according to Texas Government Code § 2157.068 Purchase of Automated Information Systems (products or services).

Reference CARAHSOFT corresponding Quote No. 41031183 dated 07/12/24.

Requester:
Name: Kaila Cumby
E-mail: kaila.cumby@twc.texas.gov

TWC POC Name and Email Address for shipping:
Name: Isaac Pressnell
E-mail: isaac.pressnell@twc.texas.gov

Vendor Contact:
Name: Debby Gatto
Tel: 571-662-3012
E-mail: debby.gatto@carahsoft.com

Submit invoices via email to APPO@twc.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services."

POCN1 to correct Vendor Address - Dehorty 9/18/24

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

09/18/2024



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	LinkedIn Learning for Government LinkedIn - [REDACTED] [REDACTED]	13069	208/21	1.0000	LOT	\$29,028.08000	\$29,028.08	09/30/2024
	Tier 10: 400-499 licenses							
	10/01/24 - 9/30/25							
							Schedule Total	\$29,028.08
							Item Total for Line # 1	\$29,028.08

Total PO Amount \$29,028.08

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Bebley, CTCD, CTCM

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09/18/2024