



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 25-0000886
Purchase Order Change Notice (# 1)

Page: 1 of 3

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** H **PO Date:** 10/30/2024 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:** 11/15/2024

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: CITIBANK N A
TRAVEL CENTRAL BILL ACCOUNT CBA PAYMENTS
PO BOX 78025
PHOENIX AZ 85062-8025
United States

Ship To: Texas Workforce Commission
See Detail Below

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1135266470 046

Purchaser: Marie Diemer
Phone: (737) 400-5620
Fax:
Email: marie.diemer@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Delegated Purchase \$10000 or Less

procard x-8144

POCN1 - updated date of PO to 10/30/24 - MD

Proctor fee for CTCD Test is 30.00 and would need to be paid online.

CTCD Test for Jesus Garcia[38687], completed course on 8/8/24; required for job duties.

Alt Testing location: Angelo State University, Station 11022
Address: 2333 Vanderventer Ave. Rm 291 San Angelo, TX 76904
Proctor name Title: Lorri Morris, Director of Testing Center
Ph. and email: (325)942-2624 email: testingcenter@angelo.edu

Judy Ohn (EID 11170), CPA Director of Fiscal Services and Audit Resolution Subrecipient Monitoring Department - Annual License Fees \$112.00

| Line-Sch: | Line Description: | PCA: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|-----------|--|-------|-------------|-----------|------|-------------|---------------|------------|
| 1-1 | Proctor fee for CTCD test - VIN 3737737737 Angelo State University | 13802 | 963/64 | 1.0000 | EA | \$30.00000 | \$30.00 | 10/03/2024 |

Ship To: 5121-4002

Delivery Instructions:

1117 TRINITY
STREET
RM 342T
AUSTIN TX 78701-
1919
United States

Schedule Total

ReqID:
0000049389

Item Total for Line # 1

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

11/15/2024



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| Line-Sch: | Line Description: | PCA: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|--|---|-------------------------------|-------------|-----------|------|-------------|-----------------------------|------------|
| 2-1 | Cancel - Proctor fee for CTCM RE-Test - VIN 3737737737 - Angelo State University | 13802 | 963/64 | 1.0000 | EA | \$0.00000 | \$0.00 | 10/03/2024 |
| Ship To: 5121-4002 | | Delivery Instructions: | | | | | | |
| 1117 TRINITY STREET RM 342T AUSTIN TX 78701- 1919 United States | | | | | | | | |
| | | | | | | | Schedule Total | \$0.00 |
| | | | | | | | ReqID: 0000049390 | |
| Item Total for Line # 2 | | | | | | | | \$0.00 |
| Line-Sch: | Line Description: | PCA: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
| 3-1 | Judy Ohn, CPA License Fee | 13055 | 963/45 | 1.0000 | YR | \$112.00000 | \$112.00 | 10/24/2024 |
| TSBPA - VIN - 1746000184 | | | | | | | | |
| Ship To: 5213-4005 | | Delivery Instructions: | | | | | | |
| 2810 E MLK JR BLVD AUSTIN TX 78702- 1544 United States | | | | | | | | |
| | | | | | | | Schedule Total | \$112.00 |
| | | | | | | | ReqID: 0000049436 | |
| Item Total for Line # 3 | | | | | | | | \$112.00 |
| Total PO Amount | | | | | | | | \$142.00 |

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

11/15/2024



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IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

11/15/2024