

Vendor: ASSOCIATION OF RECORDS MANAGERS & 11880 COLLEGE BLVD STE 450 OUT AND PARK RS 66210 United States Ship To: Toxas Workforce Commission 4405 SPRINCPALE RD AUSTIN 17 x752-6050 United States Bill To: APPO@twc.texas.gov or Texas Workforce Commission 101 E 15TH ST RM 470 AUSTIN 17 x752-6050 United States Purchase: Kelly A Hall Mutor Distance Mutor Distance Purchase: Kelly A Hall Mutor Distance Mutor Distance Purchase: Kelly A Hall Mutor Distance Mutor Distance Pome: (73) 667-510 E Mutor Distance Mutor Distance Fai: Kelly A Hall Mutor Distance Mutor Distance 94 TEX. ADMIN. CODE § 20.82(b)(1): Competitive bidding is not required for purchases of \$10,000 or less. Per ARM International corresponding Invoice No. 20008456 dated 10/09/2024 By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 01/30/2024 (ATTACHMENT I) apply to this order. Contract- Name: Elizabeth.con/buba@tmc.texas.gov Vendor Contact- Name: Customer Service Tei +144-562-120 E-mail: elizabeth.con/buba@tmc.texas.gov Stemit include reference to TWC Internal PO. Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dicate chan	N/A	rms: Freight Terms: N/A TE: ADDITIONAL TERM	Ship Via: N/A S AND CONDIT	E 10/	Date: /24/2024 E LISTED A	PO End Date: T THE END OF TH	PO Methoo MB IE PURCHASE	Dispatch Via P	Rev Dt: rint
Vendor ID: 1237080511 006 Texas Workforce Commission 101 E 15TH ST MA 470 Purchaser: Kelly A Hall AusTin TX 78778-0001 Phone: (737) 667-5150 Texas Bar: Kelly hall Elwottexas.gov TWC Prefers Electronic Submission 90 Information: 34 TEX.ADMIN. CODE § 20.82(b)(1): Competitive bidding is not required for purchases of \$10.000 or less. Per ARMA International corresponding Invoice No. 200068456 dated 10/09/2024 By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 01/30/2024 (ATTACHMENT I) apply to this order. Contract Manager- Name: Elizabeth Croix-Blust Tei: +1 (512) 938-3316 E-mail: Mathemational corresponding Invoice No. 200068456 dated 10/09/2024 E-mail: Barbach croix-blust Tei: +1 (512) 938-3316 E-mail: Castomer Service Tei: +1642-652-120 E-mail: Mathematic Actionation Body agrees that only TWC Standard Terms Conditions Revised 01/30/2024 (ATTACHMENT I) apply to this order. Subent invoices via email to APPO@ TWC:texas.gov Vendor Contact- Name: Customer Service Tei: +344-56-2120 Subent invoices via email to APPO@ TWC:texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All invoices must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.80 Line-Sect: Line Description:	Vendor:	11880 COLLEGE BLVD STE 450 OVERLAND PARK KS 66210				4405 SPRINGDALE F AUSTIN TX 78723-60			RD
Vendor ID: 1237080511 006 101 E 15TH ST RM 470 Purchase: Kelly A Hall AUSTIN TX 78778-0001 Phone: (737) 667-5150 Intel States Bai: Email: kelly.hall@twc.texas.gov TWC Prefers Electronic Submission Pointernation: 34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less. Per ARMA International corresponding Invoice No. 200068456 dated 10/09/2024 By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 01/30/2024 (ATTACHMENT I) apply to this order. Contract Manager- Name: Customer Service E-mail: elizabeth.croix-blust Tel: +1 (512) 396-3316 E-mail: elizabeth.croix-blust@twc.texas.gov Vendor Contact- Name: Customer Service E-mail: elizabeth.croix-blust@twc.texas.gov Vendor Contact- Name: Customer Service E-mail: notices reasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.80 Line-Sch: Line Description: PCA: Class/Item: Quantity: UOM: Unit Price: Extended Amt: Due Date: \$750.00 \$750.00 \$750.00<						Bill To:		APPO@twc.texas.go	v or
Purchase: Kelly A Hall Phone: (737) 667-5150 Ex: Email: kelly.hall@twc.texas.gov TWC Prefers Electronic Submission PO Information: 34 TEX. ADMIN. CODE § 20.82(b)(1): Competitive bidding is not required for purchases of \$10,000 or less. Per ARMA International corresponding Invoice No. 200068456 dated 10/09/2024 By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 01/30/2024 (ATTACHMENT I) apply to this order. Contract Manager- Name: Elizabeth. Croix-Blust Tel: +1 (512) 396-3316 E-mail: elizabeth.croix-blust@twc.texas.gov Vendor Contact- Name: Contorer Service Tel: +344-565-2120 E-mail: administic APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices rule reference to TWC Internal PO. Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes orders Note (POCN) issued by Purchasing HUB Services.80 Line-Sch: Line Description: PCA: Class/Item: Quantity: UOM: Unit Price: Extended Amt: Due Date: 1-1 Corporate Membership PCA: Class/Item: Quantity: UOM: Unit Price: Extended Amt: Due Date: 3750.00 ReeqID: 0000049581	Vendor ID:	1237080511 006						101 E 15TH ST	nmission
Fax: texlely.hall@twc.texas.gov TWC Prefers Electronic Submission Pointornation: 34 TEX. ADMIN. CODE § 20.82(b)(1): Competitive bidding is not required for purchases of \$10,000 or less. Per ARMA International corresponding Invoice No. 200068456 dated 10/09/2024 By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms. Conditions Revised 01/30/2024 (ATTACHMENT I) apply to this order. Contract Manager- Name: Elizabeth Croix-blust@twc.texas.gov Vendor Contact- Name: Elizabeth Croix-blust@twc.texas.gov Vendor Contact- Name: Elizabeth.croix-blust@twc.texas.gov Vendor Contact- Name: Customer Service Te:: +1 (512) 936-3316 E-mail: Amager/Leizabeth.croix-blust@twc.texas.gov Vendor Contact- Name: Customer Service Te:: +1 (512) 936-3316 E-mail: Amager/Leizabeth.croix-blust@twc.texas.gov Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO. Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantiles or if the department needs dictate changes. All change orders must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.80 Line-Sch: Line Description: <	Purchaser:	Kelly A Hall						AUSTIN TX 78778-00	001
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1-1 Corporate Membership 13802 963/48 1.000 LOT \$750.0000 \$750.00 IO/24/2024 Schedule Total \$750.00 ReqID: 00000049581	Per ARMA International corresponding Invoice No. 200068456 dated 10/09/2024 By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 01/30/2024 (ATTACHMENT I) apply to this order. Contract Manager- Name: Elizabeth Croix-Blust Tel: +1 (512) 936-3316 E-mail: elizabeth.croix-blust@twc.texas.gov Vendor Contact- Name: Customer Service Tel: 1-844-565-2120 E-mail: Armaservice@armaintl.org Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO. Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in								
10/24/2024 Schedule Total \$750.00 ReqID: 0000049581									Due Date:
ReqID: 0000049581			10002	000,10			<i></i>	<i>Q</i> . CO . CO	10/24/2024
Item Total for Line # 1 \$750.00								Schedule Total	\$750.00
							Item To	otal for Line # 1	\$750.00

Authorized Signature	
Sonya Bebley, CTCD, CTCM	
Sonya Bebley, CTCD, CTCM	<u>10/24/2024</u>



Procurement and Contracts Business Unit # 320AD Purchase Order # 25-0001118

Line-Sch: 2-1	Line Description: Austin Chapter Professional Dues	PCA: 13802	Class/Item: 963/48	Quantity: 1.0000	UOM: Lot	Unit Price: \$80.00000	Extended Amt: \$80.00	Due Date: 10/24/2024
					<u>ReqID:</u> 000004		Schedule Total	\$80.00
						Item T	otal for Line # 2	\$80.00
Line-Sch: 3-1	Line Description: Austin Chapter Professional Dues	PCA: 13802	Class/Item: 963/48	Quantity: 1.0000	UOM: Lot	Unit Price: \$106.64000	Extended Amt: \$106.64	Due Date: 10/24/2024
					<u>ReqID:</u> 000004		Schedule Total	\$106.64
						ltem T	otal for Line # 3	\$106.64
						т	otal PO Amount	\$936.64

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.

* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.

* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature	
Sonya Bebley, CTCD, CTCM Sonya Bebley, CTCD, CTCM	<u>10/24/2024</u>