



# Purchase Order

## PO No. 25035131

Order Date: 11/15/2024

Internal Tracking No.: PO 25-0001326 / PR 49787

**Contractor Info**

WorkQuest, Inc.  
17419760511  
1011 East 53 1/2 Street  
Austin, TX 78751

(512) 451-8145

**Bill To**

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

**Ship To**

Montessa Turner  
(866) 630-3739  
1713 W Lousiana St  
McKinney TX 75069  
Ext 5361

**NOTE TO CONTRACTOR:** Please notify the Requestor Montessa Turner on date of delivery. To ensure package will be received. Tuesday and Thursday 8am to 5pm is preferred.

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Rubyna Ochoa	rubyna.ochoa@twc.texas.gov	(737) 295-0317

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	62080	62080231100	<b>Pen, Retractable, Gel ink, Rubber Grip, .7mm Medium Point, Zebra Sarasa, Plus Freight Order Less Than \$25</b> Attribute 1: BLUE Contract: 615-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/29/2024 MPN: 46810D Manufacturer Name: Zebra	5	DOZ	10.50	\$52.50
2	62060	62060370038	<b>Pencil, Mechanical, 0.7mm, Rubber Grip, Plastic Barrel, Absolute III, 6/ Box, Plus Freight Order Less Than \$25</b> Contract: 620-S1 Contract Type: Term Delivery ARO (days): 30 Delivery Date: 12/16/2024	5	BOX	11.26	\$56.30



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**Total \$108.80**