



# Purchase Order

## PO No. 25035140

Order Date: 11/15/2024

Internal Tracking No.: PO 25-0001328 / PR 49773

**Contractor Info**

WorkQuest, Inc.  
17419760511  
1011 East 53 1/2 Street  
Austin, TX 78751

(512) 451-8145

**Bill To**

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

**Ship To**

Montessa Turner  
(866) 630-3739  
1713 W Lousiana St  
McKinney TX 75069  
Ext 5361

**NOTE TO CONTRACTOR:** Please notify the Requestor Montessa Turner on date of delivery. To ensure package will be received. Tuesday and Thursday 8am to 5pm is preferred.

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Rubyna Ochoa	rubyna.ochoa@twc.texas.gov	(737) 295-0317

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	19580	19580112424	<b>Clock, State Seal, 12", Black Case with Colored Face; Freight on Orders Less Than \$150</b>  Attribute 1: Black 19580112429 Contract: 195-S1 Contract Type: Term Delivery ARO (days): 30 Delivery Date: 12/16/2024	2	EACH	32.56	\$65.12
2	62080	62080231100	<b>Pen, Retractable, Gel ink, Rubber Grip, .7mm Medium Point, Zebra Sarasa, Plus Freight Order Less Than \$25</b>  Attribute 1: BLACK Contract: 615-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/29/2024 MPN: 46810D Manufacturer Name: Zebra	5	DOZ	10.50	\$52.50



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3	78573	78573755714	<b>Steno Notebook, Gregg Ruled 6 X 9;Freight Is Added To Orders Less Than \$25</b> Contract: 785-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/29/2024 MPN: 00577 Manufacturer Name: Bazic	29	EACH	1.76	\$51.04
4	61562	61562500002	<b>Legal Pad, Yellow, 8-1/2" X 11-3/4", Order In Multiples Of 12. Freight Is Included.</b> Contract: 615-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/29/2024 MPN: 00597 Manufacturer Name: Bazic	24	EACH	2.64	\$63.36
5	20468	20468595457	<b>Mouse Pad, Anti-Static, 9-3/8 " X 7-7/8 ", 12/Pkg Plus Freight Order Less Than \$50</b> Attribute 1: Red-20468595457 Contract: 204-S1 Contract Type: Term Delivery ARO (days): 10 Delivery Date: 11/25/2024	2	DOZ	27.21	\$54.42
						<b>Total</b>	<b>\$286.44</b>