



# Purchase Order

## PO No. 25037021

Order Date: 11/20/2024

Internal Tracking No.: PO 25-0001403 / PR 49822

### Contractor Info

Staples Contract & Commercial LLC  
10433908166  
500 Staples Drive  
Framingham, MA 01702

### Bill To

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

### Ship To

Alicia Ramirez  
(737) 329-2398  
4405 SPRINGDALE RD  
RM101CT  
Austin TX 78723

**NOTE TO CONTRACTOR:** Delivery Contact: [ Contact Name: Alicia Ramirez and Phone Number: +1 (737) 329-2398] Delivery Hours: Mon-Fri 8:00AM-4:30PM

### Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

### STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

### Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Rubyna Ochoa	rubyna.ochoa@twc.texas.gov	(737) 295-0317

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	64025	415600	<b>18" x 12" x 12" Standard Shipping Boxes, 32 ECT, Kraft, 25/Bundle (181212)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 11/25/2024 MPN: 415600-1855753 Manufacturer Name: SOUTHCOAST PAPER	2	BNDL	43.24	\$86.48
2	64025	426568	<b>Coastwide Professional8482; 12" x 9" x 3", 32 ECT, Shipping Boxes, 25/ Bundle (CW57269)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 11/25/2024 MPN: 426568-1855753 Manufacturer Name: SOUTHCOAST PAPER	4	BNDL	15.63	\$62.52



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3	68035	2075053	<b>Bankers Box174; SmoothMove 15" x 10" x 12" Moving Box, Kraft, 10/ Carton (7714203)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 11/25/2024 MPN: 2075053-1855753 Manufacturer Name: FELLOWES	2	CRTN	37.74	\$75.48

**Total \$224.48**