



Purchase Order

PO No. 25039635

Order Date: 12/5/2024

Internal Tracking No.: PR 49862 PS PO 25-0001529

Contractor Info

Staples Contract & Commercial LLC
10433908166
500 Staples Drive
Framingham, MA 01702

Bill To

101 EAST 15TH ST., RM 446
Accts Payable: APPO@twc.state.tx.us
AUSTIN TX 78778

Ship To

Danette Townsend
(866) 630-3739
1125 Judson Rd
Ste 133
Longview TX 75601
PR 49862 PS PO 25-0001529

NOTE TO CONTRACTOR:

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Marie Diemer	marie.diemer@twc.texas.gov	(737) 400-5620

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	62080	639684	Zebra Sarasa Dry X10 Gel Retractable Pens, Medium Point, Blue Ink, Dozen (42620) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/9/2024 MPN: 639684-1855753 Manufacturer Name: ZEBRA PEN CORPORATION	3	DOZ	11.16	\$33.48
2	62080	343575	Pentel EnerGel-X RollerGel Retractable Gel Pens, Medium Point, Blue Ink, Dozen (BL107-C) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/9/2024 MPN: 343575-1855753 Manufacturer Name: PENTEL OF AMERICA LTD	4	DOZ	8.94	\$35.76



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3	61562	586113	Post-it Super Sticky Notes, 4" x 4", Energy Boost Collection, Lined, 90 Sheets/Pad, 6 Pads/Pack (675-6SSUC) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/9/2024 MPN: 586113-1855753 Manufacturer Name: 3M CORPORATION	2	PACK	7.05	\$14.10

Total \$83.34