| SWORK O<br>PC<br>COMMISSION  |  |   | Procurement and Contracts<br>Texas SmartBuy PO # 25040461<br>Business Unit # 320AD<br>Purchase Order # 25-0001604                                      |  |   |  | Page: 1 of 3  |   |  |
|--|--|---|--|--|---|--|---|---|--|
| Payment Te<br>N/A<br>PLEASE NO   |  | Freight Terms:<br>N/A<br>DDITIONAL TERM   | Ship Via:<br>N/A<br>S AND COND   | PCC:<br>A<br>ITIONS M  | PO Date:<br>12/11/2024<br>AY BE LISTED /  | PO End Date:   | PO Method:<br>DG<br>PURCHASE OR   | Dispatch:<br>Dispatch Via Prir<br>DER.                              | Rev Dt:<br>nt                          |
| Vendor: STAPLES PRINT SOLUTIONS<br>STAPLES CONTRACT & COMMERCI<br>DBA STAPLES BUSINESS ADVANTA<br>PO BOX 660409<br>DALLAS TX 75266-0409<br>United States   |  |   | -  |  |   | 440<br>RM<br>AU  | Texas Workforce Commission<br>4405 SPRINGDALE RD<br>RM 608M<br>AUSTIN TX 78723<br>United States |   |  |
|  |  |   |  |  |   | Bill To:   | API   | PO@twc.texas.gov  | or                                     |
| Vendor ID:<br>Purchaser:<br>Phone:   | Iser: Michael Kagan  |   |  |  | 101<br>RM<br>AU   | Texas Workforce Commission<br>101 E 15TH ST<br>RM 470<br>AUSTIN TX 78778-0001<br>United States |   |   |  |
| Fax:<br>Email:   | micha  | ael.kagan@twc.texa  | is.gov   |  |   |  | тw  | C Prefers Electron  | ic Submission                          |
| ON 12/11/2<br>Purchase 0<br>TERM Cor<br>Contract st<br>Contract st<br>Contract e<br>Delivery Te<br>TWC Cont<br>Name: Tar<br>Phone: (73<br>Email: tani<br>Vendor Co<br>Name: Sta<br>Phone: (80<br>Email: Yorl<br>Submit inv<br>must includ<br>Change or<br>needs dict:<br>writing with<br>Delivery He<br>Submit inv | DUPLI<br>2024) -<br>Order is<br>ntract: 6<br>tart data<br>nd date<br>erms: 3<br>act<br>nisha TI<br>37) 301-<br>sha.thu<br>ontact<br>ples<br>00) 540-<br>ka.Vela<br>oices v<br>de refer<br>ders wi<br>ate cha<br>n a Purc<br>ontact: M<br>outes v | FOR PAYMENT PF<br>sue in accordance<br>315-C1<br>2: 8/31/2023<br>5: 12/31/2025<br>-5 days<br>-5 days<br>-5 days<br>-2765<br>sco-Caballero@sta<br>ia email to APPO@sta<br>rence to TWC Intern<br>II be allowed only if<br>nges. All changes w<br>chase Order Change<br>[ Contact Name and<br>ion-Fri 8:00AM-4:30 | PROCESSING F<br>to Term contra<br>ples.com<br>twc.texas.gov a<br>al PO.<br>unforeseen co<br>vill be in the sca<br>e Notice (POCI<br>d Phone Numb<br>PM | PURPOSE<br>acts: 34 TX<br>and the Cc<br>nditions ar<br>ope of orig<br>N) issued I<br>er] | S ONLY**<br>Admin. Code 20<br>ontract Manager<br>ise such as, but<br>inal work. No ve<br>by Procurement | listed above. PDF or \<br>not limited to, increasi<br>rbal change orders wi                    | Word Documents<br>ing or decreasing<br>Il be permitted. Al                                      | only are accepted. /<br>quantities or if the d<br>change orders mus | All Invoices<br>lepartment<br>st be in |

| Authorized Signature     |      |
|--------------------------|------|
| Sonya Bebley, CTCD, CTCM |      |
|                          | 10/1 |
| Sonya Bebley, CTCD, CTCM | 12/1 |

<u>12/11/2024</u>



## Procurement and Contracts Texas SmartBuy PO # 25040461 Business Unit # 320AD Purchase Order # 25-0001604

| Line-Sch:<br>1-1 | Line Description:<br>Sharpie Permanent  | <b>PCA:</b><br>13800 | Class/Item: 620/90    | Quantity:<br>1.0000 | UOM:<br>DOZ             | <b>Unit Price:</b> \$14.73000 | Extended Amt:<br>\$14.73 | Due Date:  |  |  |
|------------------|---|----------------------|-----------------------|---------------------|-------------------------|-------------------------------|--------------------------|------------|--|--|
|                  | Markers                                 |                      |                       |                     |                         |                               |                          | 12/11/2024 |  |  |
|                  |   |                      |                       |                     | RegID:                  |                               | Schedule Total           | \$14.73    |  |  |
|                  |   |                      |                       |                     | 000005                  |                               |                          |            |  |  |
| o / I - o        |   |                      |                       |                     |                         |                               |                          |            |  |  |
| October_St       | upply_List_2.pdf                        |                      |                       |                     |                         |                               |                          |            |  |  |
|                  |   |                      |                       |                     |                         | Item <sup>-</sup>             | Fotal for Line # 1       | \$14.73    |  |  |
| Line-Sch:<br>2-1 | Line Description:<br>Pentel EnerGel RTX | <b>PCA:</b><br>13800 | Class/Item:<br>620/80 | Quantity:<br>6.0000 | uom:<br>Doz             | Unit Price:<br>\$15.35000     | Extended Amt:<br>\$92.10 | Due Date:  |  |  |
| 2-1              | Retract -Blue Med Point                 | 13000                | 020/00                | 0.0000              | DOZ                     | ψ13.33000                     | <b>4</b> 32.10           | 12/11/2024 |  |  |
|                  |   |                      |                       |                     | RegID:                  |                               | Schedule Total           | \$92.10    |  |  |
|                  |   |                      |                       |                     | 0000050133              |                               |                          |            |  |  |
|                  |   |                      |                       |                     |                         |                               |                          |            |  |  |
| October_Su       | upply_List_2.pdf                        |                      |                       |                     |                         |                               |                          |            |  |  |
|                  |   |                      |                       |                     |                         | Item <sup>-</sup>             | Fotal for Line # 2       | \$92.10    |  |  |
| Line-Sch:<br>3-1 | Line Description:<br>pentel EnerGel RTX | <b>PCA:</b><br>13800 | Class/Item: 620/80    | Quantity:<br>6.0000 | UOM:<br>DOZ             | Unit Price:<br>\$15.35000     | Extended Amt:<br>\$92.10 | Due Date:  |  |  |
|                  | Retract- Gel Pens Black<br>Med Point    |                      |                       |                     |                         |                               | ·                        | 12/11/2024 |  |  |
|                  |   |                      |                       |                     | RegID:                  |                               | Schedule Total           | \$92.10    |  |  |
|                  |   |                      |                       |                     | 000005                  | 0133                          |                          |            |  |  |
| October Su       | upply_List_2.pdf                        |                      |                       |                     |                         |                               |                          |            |  |  |
|                  | ippiy_List_2.pdi                        |                      |                       |                     |                         |                               |                          |            |  |  |
|                  |   |                      |                       |                     |                         | Item <sup>-</sup>             | Fotal for Line # 3       | \$92.10    |  |  |
|                  | Line Description:                       | PCA:                 | Class/Item:           | Quantity:<br>8.0000 | UOM:<br>EA              | Unit Price:<br>\$4.97000      | Extended Amt:<br>\$39.76 | Due Date:  |  |  |
|                  | Eusion Magazine File.                   | 13800                | 100/06                | 0.0000              |                         | φσσσσ                         | <b>\$50110</b>           | 12/11/2024 |  |  |
| Line-Sch:<br>4-1 | Fusion Magazine File,<br>White/Gray     | 13800                | 100/06                | 8.0000              |                         |                               |                          | 12/11/2024 |  |  |
|                  | Fusion Magazine File,                   | 13800                | 100/06                | 8.0000              |                         |                               | Schedule Total           | \$39.76    |  |  |
|                  | Fusion Magazine File,                   | 13800                | 100/06                | 8.0000              | <u>ReqID:</u><br>000005 | 0133                          | Schedule Total           | · · · ·    |  |  |
| 4-1              | Fusion Magazine File,<br>White/Gray     | 13800                | 100/06                | 8.0000              | <u>ReqID:</u>           | 0133                          | Schedule Total           | · · · ·    |  |  |
| 4-1              | Fusion Magazine File,                   | 13800                | 100/06                | 8.0000              | <u>ReqID:</u>           | 0133                          | Schedule Total           | · · · ·    |  |  |

| Authorized Signature                                 |                   |
|--|-------------------|
| Sonya Bebley, CTCD, CTCM<br>Bonya Bebley, CTCD, CTCM | <u>12/11/2024</u> |
|  |                   |



## Procurement and Contracts Texas SmartBuy PO # 25040461 Business Unit # 320AD Purchase Order # 25-0001604

| Line-Sch:<br>5-1 | Line Description:<br>Deflect-O Interlocking Tilt<br>Bin Compartment | <b>PCA:</b><br>13800 | Class/Item: 100/06 | Quantity: 2.0000 | <b>UOM</b> :<br>PAK     | <b>Unit Price:</b><br>\$31.78000 | Extended Amt:<br>\$63.56 | Due Date:<br>12/11/2024 |
|------------------|---|----------------------|--------------------|------------------|-------------------------|----------------------------------|--------------------------|-------------------------|
|                  |   |                      |                    |                  | <u>ReqID:</u><br>000005 |                                  | Schedule Total           | \$63.56                 |
| October_Su       | ipply_List_2.pdf  |                      |                    |                  |                         | ltem T                           | otal for Line # 5        | \$63.56                 |
|                  |   |                      |                    |                  |                         | т                                | otal PO Amount           | \$302.25                |
|                  | ts, Shipping papers, invoices a<br>prized by Purchaser prior to Sl  |                      | ondence must b     | e identified w   | ith our Purcha          | ase Order Numbe                  | er. Over shipments will  | not be accepted         |
| IMPORTAN         | T CONDITIONS OF ORDER   |                      |                    |                  | _                       |                                  |                          |                         |

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

\* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.

\* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.

\* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

| Authorized Signature     |                   |
|--------------------------|-------------------|
| Sonya Bebley, CTCD, CTCM |                   |
| Sonya Bobley, CTCD, CTCM | <u>12/11/2024</u> |
|                          |                   |