



Purchase Order

PO No. 25041008

Order Date: 12/12/2024

Internal Tracking No.: PR 49806 PO 25-0001617

Contractor Info

WorkQuest, Inc.
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

(512) 451-8145

Bill To

101 EAST 15TH ST., RM 446
Accts Payable: APPO@twc.state.tx.us
AUSTIN TX 78778

Ship To

801 S STATE HWY 161, SUITE 500
Attn: Sherrie Jenkins
GRAND PRAIRIE TX 75051-1466

NOTE TO CONTRACTOR: Sherrie Jenkins

469-708-9720

sherrie.jenkins@twc.texas.gov

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	MaryLou Ochoa	marylou.ochoa@twc.texas.gov	(512) 111-1111

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	62090	62090381013	Highlighters, Retractable, Assorted Colors, 5/Pkg., Plus Freight Order Less Than \$25 Contract: 620-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 12/26/2024	6	PKG	6.08	\$36.48
2	61573	61573010101	Recycled Mini Correction Tape 3-Pack, Plus Freight Order Less Than \$25 Contract: 615-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 12/26/2024 MPN: 61573010101 Manufacturer Name: Skilcraft	2	PACK	3.44	\$6.88



Purchase Order

PO No. 25041008

Order Date: 12/12/2024

Internal Tracking No.: PR 49806 PO 25-0001617

Line #	NIGP Code	Commodity Code/ Part #	Supplier	Item	QTY	UOM	Unit Price	Extended Price
3	61562	61562383602		Self Stick Note Pad, 3" x 3", Yellow, Fan fold refill, 100 Sheets/Pad, 12 Pads/Pk, Plus Freight Order Less Than \$25 Contract: 615-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 12/26/2024 MPN: 61562383602 Manufacturer Name: 3M	2	PACK	10.79	\$21.58
4	62060	62060050150		Pencil, Wooden, Grade 2 Lead, Soft, 144/Gross, Plus Freight Order Less Than \$25 Contract: 620-S1 Contract Type: Term Delivery ARO (days): 30 Delivery Date: 1/13/2025	6	GR	15.75	\$94.50
					Total \$159.44			