



Procurement and Contracts
Texas SmartBuy PO # 25071815
Business Unit # 320AD
Purchase Order # 25-0002242

Page: 1 of 2

Payment Terms: Freight Terms: Ship Via: PCC: PO Date: PO End Date: PO Method: Dispatch: Rev Dt:
N/A N/A N/A 0 02/14/2025 DG Dispatch Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 78751-1703
United States

Ship To: Texas Workforce Commission
3320 PHOENIX DR
FORT WORTH TX 76116
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1741976051 001

Purchaser: Gregory Kolz
Phone: (737) 400-5673
Fax:
Email: gregory.kolz@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Contract 615-C1
SET ASIDE: WORKQUEST : TX GOVT CODE §§ 2155.132 (F)(2), 2155.138, TX HUMAN RESOURCES CODE, § 122
PS PO

Ship to Comments:

Speed Chart # 22221

February 2025

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	48613502 Hand Sanitizer, Instant, Purell, Green Seal, 12 Oz. Pump Bot	13060	486/13	2.0000	CS	\$66.44000	\$132.88	02/21/2025
							Schedule Total	\$132.88
					ReqID: 0000050773			
							Item Total for Line # 1	\$132.88

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	61562500002 Legal Pad, Yellow, 8-1/2" X 11-3/4	13060	615/62	12.0000	EA	\$2.64000	\$31.68	02/21/2025
							Schedule Total	\$31.68
					ReqID: 0000050773			
							Item Total for Line # 2	\$31.68

Signature on File



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	61562351001 Legal Pad, White, 5" X 8"; 12/CS	13060	615/62	4.0000	PKG	\$14.04000	\$56.16	02/21/2025
							Schedule Total	\$56.16
							ReqID: 0000050773	
							Item Total for Line # 3	\$56.16
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	62090680208 Highlighter, Blister Pack, 4: Yellow, Pink, Orange, Green	13060	620/90	5.0000	PAK	\$4.80000	\$24.00	02/21/2025
							Schedule Total	\$24.00
							ReqID: 0000050773	
							Item Total for Line # 4	\$24.00
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	62086509213 Dry Erase Organizer Tray, 6 Chisel Tip, Eraser	13060	620/86	3.0000	SET	\$9.09000	\$27.27	02/21/2025
							Schedule Total	\$27.27
							ReqID: 0000050773	
							Item Total for Line # 5	\$27.27
							Total PO Amount	\$271.99

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.

* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.

* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.