



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 25-0002292

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Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** D **PO Date:** 02/21/2025 **PO End Date:** **PO Method:** IT **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: KAEPPPEL CONSULTING LLC
#105-110
1141 N LOOP 1604 E
SAN ANTONIO TX 78232-1339
United States

Ship To: Texas Workforce Commission
1100 SAN JACINTO
STE 100
AUSTIN TX 78701-1906
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1264708463 001

Purchaser: Michael Kagan
Phone: (737) 400-5664
Fax:
Email: michael.kagan@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Kaeppeel Consulting - Annual technical assistance and website hosting

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 02/19/2025 (ATTACHMENT I) apply to this order.

This purchase is according to Delegated AIS not on DIR contract per 34 Texas Administrative Code § 20.391.

State Agencies are granted an exemption from the statutory requirement to purchase IT commodities through a DIR contract for procurements not to exceed \$10,000.

[DIR Waiver Information, if applicable]

TWC Contact
Name: Samantha Jones
E-mail: samantha.jones@gov.texas.gov

Vendor Contact
Name: Kaeppeel Consulting
E-mail: Info@KaeppeelConsulting.com

Submit invoices via email to APPO@twc.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

DIR Blanket Exemption
PO 25-0002292 Divestment Statue
PO 25-0002292 Email to Vendor 2-26-25
PO 25-0002292 PCC D Checklist
PO 25-0002292 PR Requisition
PO 25-0002292 PR Approval
PO 25-0002292 Quote
Purchase Order 25-0002292
PO 25-0002292 Vendor Compliance Checklist
Terms and Condition

Ship to Comments:

Kaeppeel Consulting for annual technical assistance and website hosting to include maintenance and security monitoring of the Texas Skill Standards website for FY2025. Reference DIR contract DIR-TSO-4374.

Signature on File



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	FY2025 Kaepfel Consulting	13068	918/95	1.0000	LOT	\$9,825.00000	\$9,825.00	02/26/2025
							Schedule Total	\$9,825.00
							Item Total for Line # 1	\$9,825.00
							Total PO Amount	\$9,825.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.