



Procurement and Contracts  
Business Unit # 320AD  
Purchase Order # 25-0002325

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**Payment Terms:** N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 02/25/2025 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** IMPERATIVE INFORMATION GROUP INC  
1550 W BERRY ST  
FORT WORTH TX 76110-3843  
**United States**

**Ship To:** Texas Workforce Commission  
101 E 15TH ST  
RM 630  
AUSTIN TX 78778-0001  
United States

**Bill To:** APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

**Vendor ID:** 1752945424 000

**Purchaser:** Michael Kagan  
**Phone:** (737) 400-5664  
**Fax:**  
**Email:** michael.kagan@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less.

Imperative Information Group Invoice # 272130 dated 2/20/25

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 2/19/25 (ATTACHMENT 1) apply to this order.

TWC Contact Name: Alberto Alvarado  
E-mail: alberto.alvarado@twc.texas.gov

Vendor Contact  
Name: Imperative Information Group  
Tel: (877) 473-2287  
E-mail: accounting@imperativeinfo.com  
VIN: 1752945424

Submit invoices via email to APPO@TWC.texas.gov. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

PO 25-0002325 Divestment Statue  
PO 25-0002325 Email to Requestor 2-25-25  
PO 25-0002325 PCC E Checklist  
PO 25-0002325 PR Requisition  
PO 25-0002325 Invoice  
PO 25-0002325 PR Approval  
Purchase Order 25-0002325  
PO 25-0002325 Vendor Compliance Checklist  
Terms and Condition

**Ship to Comments:**

Signature on File

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