



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 25-0002329

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Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 02/26/2025 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ASHCRAFT LAW FIRM A PROFESSIONAL
8105 RASOR BLVD STE 257
PLANO TX 75024-0150
United States

Ship To: Texas Workforce Commission
101 E 15TH ST
RM 630
AUSTIN TX 78778-0001
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1752428062 000

Purchaser: Michael Kagan
Phone: (737) 400-5664

Fax:
Email: michael.kagan@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less.

Ashcraft Law Firm Quote - TBC Conference Amarillo, Texas (05/09/2025)

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 2/19/25 (ATTACHMENT 1) apply to this order.

TWC Contact Name: Alberto Alvarado
E-mail: alberto.alvarado@twc.texas.gov

Vendor Contact
Name: Ashcraft Law Firm
VIN: 1752428062

Submit invoices via email to APPO@TWC.texas.gov. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

PO 25-0002329 Divestment Statue
PO 25-002329 Email to Requestor 2-26-25
PO 25-0002329 PCC E Checklist
PO 25-0002329 PR Requisition
PO 25-0002329 PR Approval
PO 25-0002329 Quote
Purchase Order 25-0002329
PO 25-0002329 Vendor Compliance Checklist
Terms and Condition

Ship to Comments:

Signature on File

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