

Procurement and Contracts Business Unit # 320AD Purchase Order # 25-0002352

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Payment Terms: Freight Terms: Ship Via: PCC: PO Date: PO End Date: PO Method: Dispatch: Rev Dt:

N/A N/A N/A E 02/26/2025 DG Dispatch Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

 Vendor:
 NATIONAL COUNCIL OF STATE AGENCIES FOR
 Ship To:
 Texas Workforce Commission

DBA NCSAB 2810 E MLK JR BLVD

3535 NW 58TH ST STE 500 AUSTIN TX 78702-1544

OKLAHOMA CITY OK 73112-4824 United States
United States

Bill To: APPO@twc.texas.gov or

Texas Workforce Commission

Vendor ID: 1237213574 001 101 E 15TH ST RM 470

Purchaser: Rubyna M Ochoa AUSTIN TX 78778-0001

Phone: (737) 295-0317

United States

Email: rubyna.ochoa@twc.texas.gov TWC Prefers Electronic Submission

PO Information:

Fax:

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less.

Per [NCSB] corresponding Invoice No. 6999 dated 02/12/2025.

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 02/19/2025 (ATTACHMENT I) apply to this order.

J. Barker and T. Martin to attend 2025 Spring NCSAB Conference on 4/9-11/2025

TWC POC-

Name: Caren Elizabeth Thomas

Tel: +1 (512) 936-7565

E-mail: caren.thomas@twc.texas.gov

Vendor Contact:

Name: Natasha Jerde, Treasurer

Tel: 651-539-2272

E-mail: natasha.jerde@state.mn.us

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services."

Ship to Comments:

Line-Sch: **Line Description:** PCA: Class/Item: Quantity: UOM: **Unit Price: Extended Amt:** Due Date: **NCSAB** 13060 963/37 1.0000 EΑ \$495.00000 \$495.00 T Martin 1-1

Spring Conf 2025 04/01/2025

Schedule Total \$495.00

ReqID: 0000050859

Item Total for Line # 1

\$495.00



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| Line-Sch: 2-1 | Line Description: J Barker NCSAB Spring 2025 Conf | PCA : 13060 | Class/Item: 963/37 | Quantity: 1.0000 | UOM: EA | Unit Price: \$495.00000 | Extended Amt: \$495.00 | Due Date: 04/01/2025 |
|------------------|---------------------------------------------------|--------------------|---------------------------|-------------------------|------------------|--------------------------------|---------------------------|-----------------------------|
| | | | | | ReqID: 000005 | | Schedule Total | \$495.00 |
| | | | | | | Item T | otal for Line # 2 | \$495.00 |
| | | | | | | To | otal PO Amount | \$990.00 |

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.