



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 25-0002352

Page: 1 of 2

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 02/26/2025 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: NATIONAL COUNCIL OF STATE AGENCIES FOR
DBA NCSAB
3535 NW 58TH ST STE 500
OKLAHOMA CITY OK 73112-4824
United States

Ship To: Texas Workforce Commission
2810 E MLK JR BLVD
AUSTIN TX 78702-1544
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1237213574 001

Purchaser: Rubyna M Ochoa
Phone: (737) 295-0317

Fax:
Email: rubyna.ochoa@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less.

Per [NCSB] corresponding Invoice No. 6999 dated 02/12/2025.

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 02/19/2025 (ATTACHMENT I) apply to this order.

J. Barker and T. Martin to attend 2025 Spring NCSAB Conference on 4/9-11/2025

TWC POC-

Name: Caren Elizabeth Thomas
Tel: +1 (512) 936-7565
E-mail: caren.thomas@twc.texas.gov

Vendor Contact:

Name: Natasha Jerde, Treasurer
Tel: 651-539-2272
E-mail: natasha.jerde@state.mn.us

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services."

Ship to Comments:

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	T Martin [REDACTED] NCSAB Spring Conf 2025	13060	963/37	1.0000	EA	\$495.00000	\$495.00	04/01/2025

Schedule Total \$495.00

ReqID:
0000050859

Item Total for Line # 1 \$495.00

Signature on File

