



Procurement and Contracts  
Texas SmartBuy PO # 25079640  
Business Unit # 320AD  
Purchase Order # 25-0002399  
Purchase Order Change Notice (# 1)

Page: 1 of 2

**Payment Terms:** N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** X **PO Date:** 03/04/2025 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:** 03/07/2025

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** RED HILL VENTURES LLC  
1764 W SAM HOUSTON PKWY N  
HOUSTON TX 77043-2723  
United States

**Ship To:** Texas Workforce Commission  
4405 SPRINGDALE RD  
AUSTIN TX 78723  
United States

**Bill To:** APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

**Vendor ID:** 1202584082 005

**Purchaser:** Michael Kagan  
**Phone:** (737) 400-5664  
**Fax:**  
**Email:** michael.kagan@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

POCN 1 canceled line # 2

**\*\*DO NOT DUPLICATE THIS ORDER - (TXSMARTBUY PO NUMBER 25079640 HAS BEEN SUBMITTED TO VENDOR VIA EMAIL ON 03/04/2025) - Optional for offline sale vendors. FOR PAYMENT PROCESSING PURPOSES ONLY\*\***  
Purchase Order issue in accordance to TXMAS contracts: 34 TX Admin. Code 20.231-.233 for Multiple Award Schedule.

TXMAS Contract: TXMAS-20-51V04  
Contract start date: 6/18/2020  
Contract end date: 6/17/2025

Delivery Terms: 3-5 days

TWC Contact  
Name: John Best  
Phone: (737) 667-5440  
Email: john.best@twc.texas.gov

Vendor Contact  
Name: Jason Miller  
Phone: (832) 295-0605  
Email: jason.miller@redhillsupply.com

Submit invoices via email to APPO@twc.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes will be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

Delivery Contact: [ Contact Name and Phone Number]  
Delivery Hours: Mon-Fri 8:00AM-4:30PM

Submit invoices via email to APPO@twc.texas.gov PDF or Word Documents only are accepted. All Invoices must include reference to TXSMB PO and TWC PO Internal Tracking #.

Best Value awarded in accordance with Texas Gov. Code, Title 10, Subtitle D, Chapter 2155, Section 2155.074  
Contract # TXMAS-20-51V04  
PO 25-0002399 Divestment Statue  
Email to Requestor 3-5-25  
PO 25-0002399 PCC X Checklist  
PO 25-0002399 PR Approval

Signature on File



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PO 25-0002399 PR Requisition  
Purchase Order 25-0002399  
TSB PO 25-0002399  
TSB PO 25-0002399 - Workquest Search  
Terms and Condition  
PO 25-0002399 Vendor Compliance Checklist  
Purchase Order 25-0002399 POCN 1

**Ship to Comments:**

John Best  
101 e 15th St STE 514  
Austin TX 78778

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	OR40505112587466 3M for HP 400 mfp M425Dn	13057	615/60	3.0000	EA	\$56.03000	\$168.09	03/04/2025
							<b>Schedule Total</b>	<b>\$168.09</b>

ReqID:  
0000050770

**Item Total for Line # 1** **\$168.09**

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	OR40505113109019 Cancel-3M 7000000616 - Pn09019 Marine Metal Restorer and Polish	13057	485/12	2.0000	EA	\$0.00000	\$0.00	03/04/2025
							<b>Schedule Total</b>	<b>\$0.00</b>

ReqID:  
0000050770

**Item Total for Line # 2** **\$0.00**

**Total PO Amount** **\$168.09**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.