



Procurement and Contracts  
Business Unit # 320AD  
Purchase Order # 25-0002423

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**Payment Terms:** N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 03/05/2025 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** RICOCHET PROMOTIONS LLC  
DBA RICOCHET PROMOTIONS  
PO BOX 2851  
PFLUGERVILLE TX 78691-2851  
United States

**Ship To:** Texas Workforce Commission  
4800 N LAMAR BLVD  
AUSTIN TX 78756  
United States

**Bill To:** APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

**Vendor ID:** 1464394915 004

**Purchaser:** Rubyna M Ochoa  
**Phone:** (737) 295-0317

**Fax:**  
**Email:** rubyna.ochoa@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less

Per [Ricochet Promotions] corresponding Quote No. 11549 F dated 02/28/2025.

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 02-19-2025 ( ATTACHMENT I) apply to this order.

Delivery Terms: 10 Days ARO

**TWC POC:**

Name: Lupita Ramon  
Tel: +1 (512) 377-0301  
E-mail: lupita.ramon@twc.texas.gov

**Vendor Contact:**

Name: RICOCHET PROMOTIONS LLC  
Tel: 888-543-8714  
E-mail: dennis@ricochetpromotions.com

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

**Ship to Comments:**

Signature on File



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	?01 Pop-up Notes Dispenser for Desk, Idea Boy Sticky Note Holder for Office School, Cute Office Supplies, 3x3 in, Magnetic Design, White, 1 Pack Color: White	13060	615/62	1.0000	EA	\$15.59000	\$15.59	03/06/2025
							Schedule Total	\$15.59
							ReqID: 0000050955	
							Item Total for Line # 1	\$15.59
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	?00508 Westcott 8.5" Power Pivot Titanium Bonded Soft Handle High- Leverage Crafting and Fabric Scissors, White Color: White	13060	605/69	2.0000	EA	\$17.99000	\$35.98	03/06/2025
							Schedule Total	\$35.98
							ReqID: 0000050955	
							Item Total for Line # 2	\$35.98
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	15454 Westcott 8" Titanium-Bonded Non- Stick Scissors For Office & Home, Gray/Yellow, 3 Pack (15454) Color: Gray / Yellow	13060	605/69	1.0000	EA	\$29.62000	\$29.62	03/06/2025
							Schedule Total	\$29.62
							ReqID: 0000050955	
							Item Total for Line # 3	\$29.62



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	1752266 DYMO Label Printer Label Writer 450 Twin Turbo Direct Thermal Label Printer, Fast Printing, Great for Labeling, Filing, Shipping, Mailing, Barcodes and More, Home & Office Organization Color: Black \ Silver	13060	615/51	1.0000	EA	\$221.51000	\$221.51	03/06/2025
							<b>Schedule Total</b>	<input type="text" value="\$221.51"/>
							<b>ReqID:</b> 0000050955	
							<b>Item Total for Line # 4</b>	<input type="text" value="\$221.51"/>

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	29311 Cardinal 3 Ring Binders, Binders for School and Office, Durable 2 Inch Binder with Round Rings, Holds 475-Sheets, ClearVue Covers, Non- Stick, PVC-Free, Assorted Colors, 4 Pack (29311) Color: Assorted	13060	615/09	1.0000	EA	\$22.70000	\$22.70	03/06/2025
							<b>Schedule Total</b>	<input type="text" value="\$22.70"/>
							<b>ReqID:</b> 0000050955	
							<b>Item Total for Line # 5</b>	<input type="text" value="\$22.70"/>

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	B09LCF4BT7 MIN CI 30 Pcs Super Strong Rare Earth Magnets Disc, 20 x 3 mm Decorative Round Fridge Neodymium Magnets, Fun Small Refrigerator Magnet for Whiteboard, Cute Locker Magnets, for Crafts Dry Erase Board Color: Silver	13060	605/41	1.0000	EA	\$22.63000	\$22.63	03/06/2025
							<b>Schedule Total</b>	<input type="text" value="\$22.63"/>
							<b>ReqID:</b> 0000050955	
							<b>Item Total for Line # 6</b>	<input type="text" value="\$22.63"/>



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
7-1	Air-01 Air Duster - Computer Vacuum Cleaner - for Keyboard Cleaning - Cordless Canned Air - 110000RPM Powerful PC Cleaner(VC08) Color: Black / Blue	13060	207/25	1.0000	EA	\$39.89000	\$39.89	03/06/2025
							Schedule Total	\$39.89
							ReqID: 0000050955	
							Item Total for Line # 7	\$39.89
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
8-1	117533 Gorilla Super Glue with Brush & Nozzle Applicator, 12 Gram, Clear, (Pack of 2) Color: White / Yellow	13060	615/05	2.0000	EA	\$15.34000	\$30.68	03/06/2025
							Schedule Total	\$30.68
							ReqID: 0000050955	
							Item Total for Line # 8	\$30.68
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
9-1	AC-Leather Book-Craving- HB Vintage Embossed Sketchbook, Handcrafted Crazy Horse Leather Cover Journal Writing Notebook, Drawing Journal Diary for Men & Women Travelers, Artists, 400 Kraft Pages Brown 5.5 x 7.5 in Color: Brown	13060	785/73	2.0000	EA	\$29.99000	\$59.98	03/06/2025
							Schedule Total	\$59.98
							ReqID: 0000050955	
							Item Total for Line # 9	\$59.98



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
10-1	TOS-DFPBAST1 2MThornton's Office Supplies Novice Disposable Fountain Pens Pack of 12 Medium Point Assorted Business Colors 6 Black Ink 4 Blue Ink 2 Red Ink - Reusable Color: Various	13060	620/80	1.0000	EA	\$17.99000	\$17.99	03/06/2025
							<b>Schedule Total</b>	<input type="text" value="\$17.99"/>
							<b>ReqID:</b> 0000050955	
							<b>Item Total for Line # 10</b>	<input type="text" value="\$17.99"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.