



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 25-0002619

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Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** D **PO Date:** 03/20/2025 **PO End Date:** **PO Method:** IT **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: DREAM RANCH LLC
DBA DREAM RANCH OFFICE SUPPLIES
129 N 2ND ST STE B
KRUM TX 76249-9327
United States

Ship To: Texas Workforce Commission
101 E 15TH ST
RM 416T
AUSTIN TX 78778-0001
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1270077967 005

Purchaser: Michael Kagan
Phone: (737) 400-5664
Fax:
Email: michael.kagan@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Dream Ranch Office Supplies Quote # Q300035 dated 3/21/25

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions dated 2/19/25 (ATTACHMENT 1) apply to this order.

Delivery Terms: 3-5v days

This purchase is according to Delegated AIS not on DIR contract per 34 Texas Administrative Code § 20.391.

State Agencies are granted an exemption from the statutory requirement to purchase IT commodities through a DIR contract for procurements not to exceed \$10,000.

[DIR Waiver or exemption Information, if applicable]

TWC Contact
Name: Jennifer Kelly
Tel: (737) 471-1072
E-mail: jennifer.kelly@twc.texas.gov

Vendor Contact
Name: Dream Ranch Office Supplies
Tel: 940-591-6565
E-mail: sheri@dreamranchtx.com

Submit invoices via email to APPO@twc.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

PO 25-0002619 Divestment Statue

Email to Vendor 3-20-25

PO 25-0002619 PCC D Checklist

PO 25-0002619 PR Requisition

PO 25-0002619 PR Approval

PO 25-0002619 Quote

Purchase Order 25-0002619

PO 25-0002619 Vendor Compliance Checklist

Terms and Condition

Ship to Comments:

Signature on File

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Please send to Trinity room 416T in the cubicle closest to Mahalia Baldini's private office in 416T. When you enter 416T walk straight to the back and leave in the cubicle to the right!

Line-Sch: 1-1	Line Description: Headphones	PCA: 13068	Class/Item: 204/68	Quantity: 5.0000	UOM: EA	Unit Price: \$24.65000	Extended Amt: \$123.25	Due Date: 03/20/2025
							Schedule Total	\$123.25
					ReqID: 0000051272			
							Item Total for Line # 1	\$123.25

Total PO Amount	\$123.25
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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Signature on File