



Procurement and Contracts  
Texas SmartBuy PO # 25106679  
Business Unit # 320AD  
Purchase Order # 25-0002650

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Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: X PO Date: 03/24/2025 PO End Date: PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: MONO MACHINES LLC  
DBA SUPPLY CHIMP  
228 PARK AVE S # 36842  
NEW YORK NY 10003-1502  
United States

Ship To: Texas Workforce Commission  
4801 NW LOOP 410, STE 902  
SAN ANTONIO TX 78229-5347  
United States

Bill To: APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

Vendor ID: 1263499518 009

Purchaser: Rubyna M Ochoa  
Phone: (737) 295-0317

Fax:  
Email: rubyna.ochoa@twc.texas.gov

TWC Prefers Electronic Submission

**PO Information:**

\*\*DO NOT DUPLICATE THIS ORDER - (TXSMARTBUY PO NUMBER 25106679 HAS BEEN SUBMITTED TO VENDOR VIA EMAIL ON 03/25/25) - Optional for offline sale vendors. FOR PAYMENT PROCESSING PURPOSES ONLY\*\* Purchase Order issue in accordance to TXMAS contracts: 34 TX Admin. Code 20.231-.233 for Multiple Award Schedule.

TXMAS Contract TXMAS-23-44501 Contract start date: 12/24/2022 Contract end date: 12/14/2027

TXMAS Contract TXMAS-24-61501 Contract start date: 1/22/2024 Contract end date: 9/27/2028

Delivery Terms: 10 Days ARO

Contract Manager -  
Name: Lydia Garza  
Phone: +1 (210) 258-6748  
Email: lydia.garza@twc.texas.gov

Vendor Contact -  
Name: Mono Machines LLC dba Supply Chimp  
Phone: (800) 592-1306  
Email: government@supplychimp.com

Submit invoices via email to APPO@twc.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes will be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

**Ship to Comments:**

Please call 210-258-6748 or 210-258-6850 and wait for attendant to grant access inside the office for delivery.

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Clorox 91028 S.O.S Scrubbing Sponges	13069	485/88	3.0000	PAK	\$2.70000	\$8.10	03/31/2025
Schedule Total							\$8.10	
ReqID: 0000051210								
Item Total for Line # 1							\$8.10	

Signature on File



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Professional Resolve 9402EA Spot & Stain Carpet Cleaner 32 oz	13069	485/78	2.0000	EA	\$7.14000	\$14.28	03/31/2025
							Schedule Total	\$14.28
							ReqID:	
							0000051210	
							Item Total for Line # 2	\$14.28
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Antibacterial Gel Hand Sanitizer With Moisturizer 7.5 oz	13069	435/73	15.0000	EA	\$4.26000	\$63.90	03/31/2025
							Schedule Total	\$63.90
							ReqID:	
							0000051210	
							Item Total for Line # 3	\$63.90
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Georgia Pacific Professional 25190 C-Fold Paper Towel,10 1/4W x 13 1/4 H,	13069	640/75	4.0000	CTN	\$41.78000	\$167.12	03/31/2025
							Schedule Total	\$167.12
							ReqID:	
							0000051210	
							Item Total for Line # 4	\$167.12
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	Kleenex H21270 Kleenex Boutique 36/95	13069	640/50	1.0000	CTN	\$84.96000	\$84.96	03/31/2025
							Schedule Total	\$84.96
							ReqID:	
							0000051210	
							Item Total for Line # 5	\$84.96
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	Lysol Brand 81145 Ct. Lemon & Lime Blossom Disinfecting Wipes	13069	485/83	1.0000	CTN	\$57.18000	\$57.18	03/31/2025
							Schedule Total	\$57.18
							ReqID:	
							0000051210	
							Item Total for Line # 6	\$57.18

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Total PO Amount \$395.54

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

\* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.

\* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.

\* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.