



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 25-0002767
Purchase Order Change Notice (# 1)

Page: 1 of 2

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 04/02/2025 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:** 04/04/2025

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: IDM PRODUCTS LLC
10460 MARKISON RD
DALLAS TX 75238-1650
United States

Ship To: Texas Workforce Commission
2101 S 2ND ST
MCALLEN TX 78503
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1832646668 000

Purchaser: Gregory Kolz
Phone: (737) 400-5673
Fax:
Email: gregory.kolz@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

SPEEDCHART 2263 These headsets (one sided) will be used by staff. To be utilized for receiving and outgoing calls to customers, vendors, and partners in the office.

Item was previously ordered on P.O. 24-0003060/IDM PO1325. Line 3-1. We are requesting to be one sided headset. Attached is Requestion ID: 46635/Receipt ID 121565.

The P.O. reads vendor IDM Products LLC but the purchaser order from Cymbal Communications Corporation.

Contractor: Cymbal Communications Corporation
5100 Liberty Way
Fort Worth, TX 76177
Email: support@cymbalcomm.com
Phone: 630-855-3888

PCO contact: Leobardo Delgado Jr
Position: Unit Support Assistant
Cell phone: 956-249-5908
Office: 956-300-0800 ext. 7373
Location: 2101 S. 2nd St. McAllen Texas 78503
Email: leobardo.delgadojr@twc.texas.gov
Unit: MU 6-3

From: Vega, Arturo arturo.vega@twc.texas.gov
Sent: Friday, March 14, 2025 4:19 PM
To: Delgado Jr, Leobardo leobardo.delgadojr@twc.texas.gov
Cc: Gonzales, Viviana M viviana.gonzales@twc.texas.gov
Subject: RE: Supplies-Edinburg WFS-VR

Good afternoon,

Leo please order 2-3 new headsets.

Thank you,

Attachment Backwire Data sheet and Receipt ID 121565 by Cymbal Communiation Corp.

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less. "

"Per [Vendor Name] corresponding Quote No. XXXXXX dated XX/XX/XX.

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised XX/XX/XXXX (ATTACHMENT I) apply to this order.

Delivery Terms: XX Days ARO

Contract Manager-
Name:

Signature on File



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Tel:
E-mail:

Vendor Contact-
Name:
Tel:
E-mail:

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services."

Data Sheet

Approvals

Divestment List

FT

SAM

Terms and Conditions

VPTS

WQ Search

PS PO

POCN# price change

PS PO Email Conformation

Ship to Comments:

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	209748-01 Item#209748-101 Plantronics Black Wire 3200 Series Corded UC Headset USB	13060	803/39	3.0000	EA	\$51.09000	\$153.27	04/03/2025
							Schedule Total	\$153.27
							Item Total for Line # 1	\$153.27

Total PO Amount **\$153.27**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.