



Purchase Order

PO No. 25107860

Order Date: 4/2/2025

Internal Tracking No.: PR 50947 PO 25-0002779

Contractor Info

WorkQuest, Inc.
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

(512) 451-8145

Bill To

101 EAST 15TH ST., RM 446
Accts Payable: APPO@twc.state.tx.us
AUSTIN TX 78778

Ship To

4800 N LAMAR BLVD
Attn: Lupita Ramon
Austin TX 78756

NOTE TO CONTRACTOR: Maria Ramon

lupita.ramon@twc.texas.gov
(512) 377-0301

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Signature on File |

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	MaryLou Ochoa	marylou.ochoa@twc.texas.gov	(512) 111-1111

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61562	61562383601	Self Stick Note Pad, 3" X 3", Neon, 100 Sheets/Pad, 6 Pads/Pk, Plus Freight Order Less Than \$25 Contract: 615-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 4/16/2025 MPN: 61562383601 Manufacturer Name: 3M	2	PACK	8.24	\$16.48
2	61537	61537130850-2	Box, Archive Storage, Removable Lid, Letter/Legal, Recycled; 25 Boxes/Case Contract: 615-S2 Contract Type: Term Delivery ARO (days): 20 Delivery Date: 4/22/2025 MPN: 61537130850 Manufacturer Name: Georgia Pacific	1	CASE	90.00	\$90.00



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3	62060	6208071001	Pen, Rollerball, Retractable, Magnus,Plus Freight Order Less Than \$25 Attribute 1: 0.7mm Attribute 2: Black Contract: 620-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 4/16/2025	1	PACK	13.08	\$13.08

Total \$119.56