



Procurement and Contracts  
Business Unit # 320AD  
Purchase Order # 25-0002794

Page: 1 of 2

**Payment Terms:** N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 04/03/2025 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** HALFF ASSOCIATES INC  
PO BOX 678316  
DALLAS TX 75267-8316  
**United States**

**Ship To:** Texas Workforce Commission  
AUSTIN:101 E 15TH ST  
RM 116  
AUSTIN TX 78778  
United States

**Bill To:** APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

**Vendor ID:** 1751308699 007

**Purchaser:** Gregory Kolz  
**Phone:** (737) 400-5673  
**Fax:**  
**Email:** gregory.kolz@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

Delegated Purchase \$10000 or Less

Approvals

Divestment list

FT

PS PO

Quote

SAM

Terms and Conditions

VPTS

PS PO Email Conformation

FY25 Main Annex Elevator ACM; POC Meghan Shogan (512) 808-9274

FY25 Halff Associates VID #11751308699; Budget: CB4001-008; Contract ID:3123ADM051; WRAPS Code: W2001Z; FY25 Main Annex Elevator ACM; POC Meghan Shogan (512) 808-9274; Complete Date 12/31/2025

**Ship to Comments:**

POC Meghan Shogan (512) 808-9274

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	FY25 Main & Annex Elevator ACM	48001	295/70	1.0000	LOT	\$5,270.00000	\$5,270.00	12/31/2025

**Schedule Total**

**ReqID:**  
0000051321

**Item Total for Line # 1**

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Signature on File



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**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.