Procurement and Contracts
Business Unit # 320AD
Purchase Order # 25-0002907

Payment Terms:	Freight Terms:	Ship Via:	PCC:	PO Date:	PO End Date:	PO Method:	Dispatch:	Rev Dt:
N/A	N/A	N/A	Q	04/11/2025		EM	Dispatch Via Print	

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 78751-1703
United States

Ship To: Texas Workforce Commission
4800 N LAMAR BLVD
AUSTIN TX 78756
United States

Bill To: APPO@twc.texas.gov or

Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1741976051   001

Purchaser: Marie Diemer
Phone: (737) 400-5620
Fax:
Email: marie.diemer@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:
Professional Service. Texas Govt Code 2254
Justification:

This is a Non-Client Service cost. the item(s) will be distributed and used solely by CCRC staff.

This request is for temporary staff to assist the residential department due to staff shortages and to assist CCRC students.

Purpose: Administrative
Requisition Type: Purchase Order
Funding Source: VR
Cost Code: 52812

Requester Contact Information:
Name: Becky Muzquiz / Celeste Rocha
Phone: 512-340-4668 / 512-340-4638
Email: rebecca.muzquiz@twc.texas.gov / celeste.rocha@twc.texas.gov
Address: Criss Cole Rehabilitation Center
4800 North Lamar Blvd Bldg 1 Austin, Texas 78756

Vendor Data and Contact Information:
VID: 1741976051
Vendor Name: WorkQuest
Primary Contact: Jessica Hollar
Phone: 512-337-4606
Email: jessica.hollar@peakperformers.org
Alternate Contact: Cindy Brio
Phone: 512-614-5131
Email: Cindy.Brio@peakperformers.org
staffing@peakperformers.org

Bill to this address (This is always)
101 E 15th St
RM 470
Austin, TX 78778-0001
Email: APPO@twc.texas.gov

Ship to Comments:
Please add delivery address to:
Criss Cole Rehabilitation Center
4800 North Lamar Blvd Bldg 1
Austin, TX 78756

Signature on File

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	#5205 Resident Specialist III Experienced District 14 Payrate: $37.47 - AM shift Total Hours: 403 Dates: May 01, 2025 - August 31, 2025	13060	962/58	1.0000	LOT	$15,107.90000	$15,107.90	04/22/2025

Schedule Total $15,107.90

ReqID:
0000051532

Item Total for Line # 1 $15,107.90

Total PO Amount $15,107.90

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.
STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.