



Procurement and Contracts  
Texas SmartBuy PO # 25134731  
Business Unit # 320AD  
Purchase Order # 25-0003013

Page: 1 of 2

**Payment Terms:** N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** X **PO Date:** 04/23/2025 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** INDUSTRIES FOR THE BLIND AND VISUALLY  
445 S CURTIS RD  
WEST ALLIS WI 53214-1016  
**United States**

**Ship To:** Texas Workforce Commission  
1359 LOMALAND DR  
STE 300  
EL PASO TX 79935-5201  
United States

**Bill To:** APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

**Vendor ID:** 1390840476 003

**Purchaser:** Rubyna M Ochoa

**Phone:** (737) 295-0317

**Fax:**

**Email:** rubyna.ochoa@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

\*\*\*DO NOT DUPLICATE THIS ORDER - (TXSMARTBUY PO NUMBER 25134731 HAS BEEN SUBMITTED TO VENDOR VIA EMAIL ON 04/30/2025) - Optional for offline sale vendors. FOR PAYMENT PROCESSING PURPOSES ONLY\*\* Purchase Order issue in accordance to TXMAS contracts: 34 TX Admin. Code 20.231-.233 for Multiple Award Schedule.

TXMAS Contract TXMAS-24-48501

Contract start date: 4/17/2024

Contract end date: 6/14/2027

Delivery Terms: 10 Days ARO

Contract Manager -

Name: Gisel Caraveo

Phone: +1 (915) 832-6460

Email: gisel.caraveo@twc.texas.gov

Vendor Contact -

Name: Scott Cole

Phone: Industries for the Blind and Visually Impaired, Inc.

Email: scott.cole@ibvi.org

Submit invoices via email to APPO@twc.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes will be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services."

**Ship to Comments:**

1359 LOMALAND SUITE 300  
EL PASO, TEXAS 79935

Signature on File



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Item Detail: Skilcraft, Continuous Roll Paper Towel, 8" X 600 Ft, Natural, 12 Rolls/Box	13069	485/46	2.0000	BOX	\$74.94000	\$149.88	04/23/2025
RegID: 0000051535							Schedule Total	\$149.88
Item Total for Line # 1								\$149.88
Total PO Amount								\$149.88

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.