

## **Procurement and Contracts** Business Unit # 320AD Purchase Order # 25-0003042

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PO End Date: PO Method: Payment Terms: Freight Terms: Ship Via: PCC: PO Date: Dispatch: Rev Dt:

04/25/2025 N/A D IT Dispatch Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEKGRATION LLC Ship To: **Texas Workforce Commission** 539 W COMMERCE ST # 757

1117 TRINITY ST

RM 342T

AUSTIN TX 78701-1919

United States

APPO@twc.texas.gov or Bill To:

**Texas Workforce Commission** 

101 E 15TH ST RM 470

AUSTIN TX 78778-0001

**United States** 

Michael Kagan

(737) 400-5664 Phone:

Vendor ID: 1832002617 001

Fax:

DALLAS TX 75208-1953

**United States** 

Email: michael.kagan@twc.texas.gov **TWC Prefers Electronic Submission** 

## PO Information:

Purchaser:

Tekgration Quote # 1213 dated 4/25/25

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions dated 2/19/25 (ATTACHMENT 1) apply to this

Delivery Terms: 3-5 days

This purchase is according to Delegated AIS not on DIR contract per 34 Texas Administrative Code § 20.391.

State Agencies are granted an exemption from the statutory requirement to purchase IT commodities through a DIR contract for procurements not to exceed \$10,000.

[DIR Waiver or exemption Information, if applicable]

TWC Contact

Name: Ginger Jarosek Tel: (737) 667-5748

E-mail: ginger.jarosek@twc.texas.gov

Vendor Contact Name: Tekgration Tel: 210-729-9339

E-mail: staci.beane@tekgration.com

Submit invoices via email to APPO@twc.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

PO 25-0003042 Divestment Statue

Email to Vendor 4-25-25

PO 25-0003042 PCC D Checklist

PO 25-0003042 PR Requisition

PO 25-0003042 PR Approval

PO 25-0003042 Quote

Purchase Order 25-0003042

PO 25-0003042 Vendor Compliance Checklist

Terms and Condition

**Ship to Comments:** 



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| Line-Sch:<br>1-1 | Line Description:<br>Dell 65W AC adapter, USB | PCA:<br>13800 | Class/Item: 203/14 | Quantity: 3.0000 | UOM:<br>EA       | Unit Price:<br>\$35.56000 | Extended Amt:<br>\$106.68 | Due Date:  |
|------------------|---|---------------|--------------------|------------------|------------------|---------------------------|---------------------------|------------|
|                  | Type-C  | 10000         | 200/11             | 0.0000           | 271              | ψου.σσσσσ                 | ,                         | 04/25/2025 |
|                  |   |               |                    |                  |                  |                           | Schedule Total            | \$106.68   |
|                  |   |               |                    |                  | ReqID:<br>000005 | 1628                      |                           |            |
|                  |   |               |                    |                  |                  | Item 1                    | Fotal for Line # 1        | \$106.68   |
|                  |   |               |                    |                  |                  | Т                         | otal PO Amount            | \$106.68   |

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

## IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.