



Procurement and Contracts  
Business Unit # 320AD  
Purchase Order # 25-0003122

Page: 1 of 2

**Payment Terms:** N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 05/02/2025 **PO End Date:** **PO Method:** RE **Dispatch:** Dispatch Via Print **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** AMERICAN PUBLIC HUMAN SERVICES ASSOCIATI  
PO BOX 221542  
CHANTILLY VA 20153-1542  
**United States**

**Ship To:** Texas Workforce Commission  
1117 TRINITY ST  
AUSTIN TX 78701-1919  
United States

**Bill To:** APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

**Vendor ID:** 1362166948 003

**Purchaser:** Marie Diemer  
**Phone:** (737) 400-5620  
**Fax:**  
**Email:** marie.diemer@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

3722 - Art. IX, Sec. 8.07, GAA

Registration for Reagan Miller (13613) and Allison Wilson (25784) to attend the 2025 American Public Human Services Association (APHS) submit in Philadelphia.

The summit includes topics related to the Child Care Development Fund (CCDF) and provides child care administrators an opportunity to discuss common issues.

Reagan and Allison will interact and take the lead on our Division's legislative analysis and implementation. Travel has been approved by Executive Direction, Edward Serna.

NOTE: Payment or Purchase Order Number are required to complete registration. There is a price increase for registering after May 14th. We are requesting advance payment to confirm early bird pricing.

**Ship to Comments:**

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	American Public Human Services Association (APHS) 2025 Registration - [REDACTED]	13050	963/64	1.0000	EA	\$965.00000	\$965.00	05/12/2025

**Schedule Total** \$965.00

**ReqID:**  
0000051722

**Item Total for Line # 1** \$965.00

Signature on File



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	American Public Human Services Association (APHSA) 2025 Registration - [REDACTED]	13050	963/64	1.0000	EA	\$965.00000	\$965.00	05/12/2025
							<b>Schedule Total</b>	\$965.00
							<b>RegID:</b> 0000051722	
							<b>Item Total for Line # 2</b>	\$965.00
							<b>Total PO Amount</b>	\$1,930.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.