



Procurement and Contracts  
Business Unit # 320AD  
Purchase Order # 25-0003140

Page: 1 of 2

**Payment Terms:** N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 05/06/2025 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** PERRY OFFICE PRODUCTS INC  
DBA PERRY  
PO BOX 1200  
TEMPLE TX 76503-1200  
United States

**Ship To:** Texas Workforce Commission  
4800 N LAMAR BLVD  
AUSTIN TX 78756  
United States

**Bill To:** APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

**Vendor ID:** 1742262229 003

**Purchaser:** Michael Kagan  
**Phone:** (737) 400-5664  
**Fax:**  
**Email:** michael.kagan@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less.

Perry Office Supply Quote dated 4/15/25

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 2/19/25 (ATTACHMENT 1) apply to this order.

TWC Contact Name: Lynnette Swonke  
E-mail: lynnette.swonke@twc.texas.gov

Vendor Contact  
Name: Adam P. Dolan  
Tel: (254) 778-4755  
E-mail: adamd@perryop.com  
VIN: 1742262229

Submit invoices via email to APPO@TWC.texas.gov. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

PO 25-0003140 Divestment Statue

Email to Vendor 5-6-25

PO 25-0003140 PCC E Checklist

PO 25-0003140 PR Requisition

PO 25-0003140 PR Approval

PO 25-0003140 Quote

Purchase Order 25-0003140

PO 25-0003140 Vendor Compliance Checklist

Terms and Condition

**Ship to Comments:**

Signature on File



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	"65 lb. OPL Hard Mount Commercial Washer W/ Base (FRONT LOAD)" #65 Commerical Washer Hard Mount	13060	500/95	1.0000	EA	\$9,890.76000	\$9,890.76	05/06/2025
							<b>Schedule Total</b>	<div>\$9,890.76</div>
<b>RegID:</b> 0000051699								
							<b>Item Total for Line # 1</b>	<div>\$9,890.76</div>