

## **Procurement and Contracts** Business Unit # 320AD Purchase Order # 25-0003299

Page: 1 of 2

PO End Date: PO Method: Rev Dt: Payment Terms: Freight Terms: Ship Via: PCC: PO Date: Dispatch:

05/16/2025 N/A 1 Dispatch Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

**NEUBUS INC** Vendor: Ship To: **Texas Workforce Commission** 2300 GREENHILL DR STE 900

4405 SPRINGDALE RD

RM 678M

AUSTIN TX 78723 **United States** 

APPO@twc.texas.gov or Bill To:

**Texas Workforce Commission** 

101 E 15TH ST RM 470

AUSTIN TX 78778-0001

**United States** 

Kelly A Hall (737) 667-5150

Fax: Email: kelly.hall@twc.texas.gov

Vendor ID: 1742953009 004

**United States** 

ROUND ROCK TX 78664-2801

**TWC Prefers Electronic Submission** 

#### PO Information:

Purchaser:

Phone:

This purchase order is in accordance with Department of Information Resource Master Contract, DIR-CPO-5414, which expires on 8/28/29. The attached TWC Standard Terms and Conditions, Rev 02/19/2025 (ATTACHMENT I) apply to this PO when not in conflict to those as stated in The Department of Information Resource Master Contract and will govern the issuance of a TWC Purchase order.

This purchase is according to Texas Government Code § 2157.068 Purchase of Automated Information Systems (products or services).

Reference Neubus corresponding CCN ID and REVISION: 1289 v1.1dated 02/27/2025 and CCN ID and REVISION:1296 v1.2 dated 4/7/2025

TECHNICAL POC: Sapna Ahuja - sapna.ahuja@twc.texas.gov /Sandra Landers - sandy.landers@twc.texas.gov

TWC Contractor: Megan McMurtray Email: megan.mcmurtray@twc.texas.gov

Phone: +1 (737) 279-3197

Vendor Contact: Mandy Hayden Email: mhayden@neubus.com

Phone: 512-348-8725

Submit invoices via email to APPO@twc.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

### **Ship to Comments:**

Line-Sch: Line Description: PCA: Class/Item: Quantity: UOM: **Unit Price: Extended Amt:** Due Date: CCN 1296- API that will 58003 206/56 1.0000 LOT \$26,454.88000 \$26,454.88 1-1 allow the new Payday 05/16/2025

application to upload documents directly to a claim without manual login or action from staff.

> Schedule Total \$26,454.88

RegID: 0000051835

Signed CCN 1296 attached

Item Total for Line # 1 \$26,454.88

Signature on File



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Page: 2 of 2

Line-Sch: Line Description: PCA: Class/Item: Quantity: UOM: Unit Price: **Extended Amt:** Due Date: CCN 1289- This Change 2-1 58003 206/56 1.0000 LOT \$5,074.20000 \$5,074.20 Order is to Add Employer 05/16/2025 Account Number to PayDay Delivery File. **Schedule Total** \$5,074.20 ReqID: 0000051835 Signed CCN 1289 attached Item Total for Line # 2 \$5,074.20

**Total PO Amount** \$31,529.08

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

#### IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.