



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 25-0003329

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Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 05/19/2025 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: AHI ENTERPRISES LLC
16120 COLLEGE OAK STE 105
SAN ANTONIO TX 78249-4044
United States

Ship To: Texas Workforce Commission
4405 SPRINGDALE RD
RM 678M
AUSTIN TX 78723
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1272070628 000

Purchaser: Rubyna M Ochoa
Phone: (737) 295-0317

Fax:
Email: rubyna.ochoa@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

"Awarded by bid from FY 2025 Senator West Spot Bid Fair, May 13-14, 2025"

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less.

Per [AHI Enterprise LLC] corresponding Quote found in PO file dated 05/14/2025.

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 02-19-2025 (ATTACHMENT I) apply to this order.

Delivery Terms: 10 Days ARO

TWC POC-

Name: Angelica Ancira
Tel: +1 (512) 936-3702
E-mail: angelica.ancira@twc.texas.gov

Vendor Contact-

Name: Sandra Nolan
Tel: 210-653-7770
E-mail: SALES@AHITEXAS.COM

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

Ship to Comments:

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Bostitch Personal Electric Pencil Sharpener, Blue (EPS4-BLUE)	13060	605/60	1.0000	EA	\$16.00000	\$16.00	05/19/2025
							Schedule Total	\$16.00
							ReqID: 0000051520	
							Item Total for Line # 1	\$16.00

Signature on File



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Ability One En92 Industrial Alkaline Batteries, Aaa, 24 Batteries/Box, Bx	13060	450/06	1.0000	BOX	\$8.88000	\$8.88	05/19/2025
							Schedule Total	\$8.88
					ReqID:			
					0000051520			
							Item Total for Line # 2	\$8.88

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Swingline 980839 Swingline Model 535 3-Hole Electric Punch, White (316780), Ea	13060	700/74	1.0000	EA	\$199.00000	\$199.00	05/19/2025
							Schedule Total	\$199.00
					ReqID:			
					0000051520			
							Item Total for Line # 3	\$199.00

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Staples Cubicle Clips, White, 20/Box (33455)	13060	615/69	2.0000	BOX	\$11.00000	\$22.00	05/19/2025
							Schedule Total	\$22.00
					ReqID:			
					0000051520			
							Item Total for Line # 4	\$22.00

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	Pilot FriXion Light Pastel Erasable Highlighters, Chisel Tip, Assorted Ink, 5/Pack (46543)	13060	620/90	1.0000	PAK	\$4.87000	\$4.87	05/19/2025
							Schedule Total	\$4.87
					ReqID:			
					0000051520			
							Item Total for Line # 5	\$4.87



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	Post-it174; Durable Filing Tabs, 2" Wide, 4 Assorted Colors, 24 Tabs/Pack (686F1BB)	13060	615/93	10.0000	PAK	\$2.57000	\$25.70	05/19/2025
							Schedule Total	\$25.70
							ReqID:	
							0000051520	
							Item Total for Line # 6	\$25.70
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
7-1	Post-it174; Tabs, 2" Wide, Lined, Assorted Colors, 24 Tabs/Pack (686F-1)	13060	615/93	10.0000	PAK	\$2.85000	\$28.50	05/19/2025
							Schedule Total	\$28.50
							ReqID:	
							0000051520	
							Item Total for Line # 7	\$28.50
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
8-1	Rayovac Alaa24Ppj Ultra Pro Alkaline Batteries, Aa, 24/Pack	13060	450/06	1.0000	PKG	\$9.36000	\$9.36	05/19/2025
							Schedule Total	\$9.36
							ReqID:	
							0000051520	
							Item Total for Line # 8	\$9.36
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
9-1	Staples Notes, 3" x 3", Sorbet Collection, 100 Sheet/Pad, 12 Pads/Pack (S-33BO12/52566)	13060	615/62	10.0000	DOZ	\$6.84000	\$68.40	05/19/2025
							Schedule Total	\$68.40
							ReqID:	
							0000051520	
							Item Total for Line # 9	\$68.40



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
10-1	Cambridge 06100 Hardbound Notebook With Pocket, Legal Rule, 11 X 8 1/2, White, 96 Sheet Pad	13060	615/62	6.0000	EA	\$13.00000	\$78.00	05/19/2025
							Schedule Total	<input type="text" value="\$78.00"/>
							RegID: 0000051520	
							Item Total for Line # 10	<input type="text" value="\$78.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.