

## **Procurement and Contracts** Business Unit # 320AD Purchase Order # 25-0003330

Page: 1 of 3

PO End Date: PO Method: Payment Terms: Freight Terms: Ship Via: PCC: PO Date: Dispatch: Rev Dt:

05/19/2025 N/A Ε DG Dispatch Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: DREAM RANCH LLC Ship To: **Texas Workforce Commission** DBA DREAM RANCH OFFICE SUPPLIES

3555 TIMMONS LN STE 790 HOUSTON TX 77027-6466

KRUM TX 76249-9327 **United States** 

**United States** 

APPO@twc.texas.gov or Bill To:

**Texas Workforce Commission** 

101 E 15TH ST Vendor ID: 1270077967 005 RM 470

AUSTIN TX 78778-0001

Michael Kagan Purchaser: **United States** 

(737) 400-5664 Phone:

Email: michael.kagan@twc.texas.gov **TWC Prefers Electronic Submission** 

PO Information:

Fax:

Awarded by bid from FY 2025 Senator West Spot Bid Fair, May 13-14, 2025

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less.

Dream Ranch Office Supplies Quote dated 5/14/25

129 N 2ND ST STE B

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 2/19/25 (ATTACHMENT 1) apply to this

TWC Contact Name: Renee Nelson-Moore E-mail: renee.nelson-moore@twc.texas.gov

Vendor Contact

Name: Dream Ranch Office Supplies

Tel: 940-591-6565

E-mail: sheri@dreamranchtx.com

VIN: 1270077967

Submit invoices via email to APPO@TWC.texas.gov. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

2025 Spot Bid Fair Letter

Bid Tab

CPA Spot Bid Fair Memo

**DIR Exemption Process Letter** 

PO 25-0003330 Divestment Statue

Email to Vendor 5-19-25

PO 25-0003330 PCC E Checklist

PO 25-0003330 PR Requisition

PO 25-0003330 PR Approval

PO 25-0003330 Quote

Purchase Order 25-0003330

PO 25-0003330 Vendor Compliance Checklist

Terms and Condition

**Ship to Comments:** 

Renee Nelson-Moore



## **Procurement and Contracts** Business Unit # 320AD Purchase Order # 25-0003330

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832-681-2642 3555 Timmons Lane Ste790 Houston, Tx 77027

PCA: UOM: **Unit Price:** Line-Sch: Line Description: Class/Item: Quantity: **Extended Amt:** Due Date: 1-1 **EMEET HS50 Wired** 13060 803/40

Headset with Mic, On-Ear Computer with Noise Cancelling Microphone,

13.0000 EΑ \$23.00000 \$299.00

05/19/2025

Schedule Total

\$299.00

\$299.00

05/19/2025

RegID: 0000051667

MFG Item ID:

**EMEET GENIUSCALL HS50** 

EMEET HS50 Wired Headset with Mic, On-Ear Computer Headphones with Noise Cancelling Microphone, USB-A/USB-C, Adjustable Design, in-line Control for Home Office Online Class Teams Zoom, All Day Comfort

For close cubicle meetings

Contact: Renee Nelson-Moore 832-681-2642

3555 Timmons Lane Ste 790 Houston, Tx 77027

2-1

3-1

Line-Sch: PCA: UOM: **Extended Amt:** Line Description: Class/Item: Quantity: **Unit Price:** Due Date:

Clorox Pro Clorox 345/94 3.0000 EΑ 13060 \$37.02000 \$111.06

Disinfecting Wipes, Fresh

Scent, 700 Count

Schedule Total \$111.06

Item Total for Line # 2

Item Total for Line #1

ReqID:

0000051667

MFG Item ID:

31547

Clorox Pro Clorox Disinfecting Wipes, Fresh Scent, 700 Count

Contact Renee Nelson-Moore 832-681-2642 3555 Timmons Lane Ste 790

Houston, Tx 77027

Line-Sch: Line Description: PCA: Class/Item: Quantity: UOM: **Unit Price: Extended Amt: Due Date:** 

Comix Sturdy 1 Inch 13060

Round Ring View Binder, Standard 1" 3 Ring Binder for 200 Sheets of US Letter

Size Paper, 12-Pack

(White)

PAK 615/09 2.0000 \$34.02000 \$68.04

05/19/2025

Schedule Total \$68.04

RegID:

0000051667

MFG Item ID: 842064105082

Comix Sturdy 1 Inch Round Ring View Binder, Standard 1" 3 Ring Binder for 200 Sheets of US Letter Size Paper, 12-Pack (White)

Item Total for Line #3

\$68.04

\$111.06



## **Procurement and Contracts** Business Unit # 320AD Purchase Order # 25-0003330

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Line-Sch: Line Description: PCA: Class/Item: Quantity: UOM: Unit Price: **Extended Amt: Due Date:** 4-1 **PURELL Advanced Instant** 2.0000 \$41.98 13060 436/73 PAK

Hand Sanitizer, 16 oz Pump Bottle, 12/Pack

(9636-12-P)

\$20.99000

05/19/2025

\$41.98

ReqID: 0000051667

MFG Item ID: 9636-12-P

PURELL Advanced Instant Hand Sanitizer, 16 oz Pump Bottle, 12/Pack(9636-12-P) Contact: Renee Nelson-Moore 832-681-2642

3555 Timmons Lane Houston, Tx 77027

Item Total for Line # 4

**Schedule Total** 

\$41.98

**Total PO Amount** \$520.08

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

## IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.