



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 25-0003330

Page: 1 of 3

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 05/19/2025 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: DREAM RANCH LLC
DBA DREAM RANCH OFFICE SUPPLIES
129 N 2ND ST STE B
KRUM TX 76249-9327
United States

Ship To: Texas Workforce Commission
3555 TIMMONS LN STE 790
HOUSTON TX 77027-6466
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1270077967 005

Purchaser: Michael Kagan
Phone: (737) 400-5664
Fax:
Email: michael.kagan@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Awarded by bid from FY 2025 Senator West Spot Bid Fair, May 13-14, 2025

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less.

Dream Ranch Office Supplies Quote dated 5/14/25

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 2/19/25 (ATTACHMENT 1) apply to this order.

TWC Contact Name: Renee Nelson-Moore
E-mail: renee.nelson-moore@twc.texas.gov

Vendor Contact
Name: Dream Ranch Office Supplies
Tel: 940-591-6565
E-mail: sheri@dreamranchtx.com
VIN: 1270077967

Submit invoices via email to APPO@TWC.texas.gov. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

2025 Spot Bid Fair Letter

Bid Tab

CPA Spot Bid Fair Memo

DIR Exemption Process Letter

PO 25-0003330 Divestment Statue

Email to Vendor 5-19-25

PO 25-0003330 PCC E Checklist

PO 25-0003330 PR Requisition

PO 25-0003330 PR Approval

PO 25-0003330 Quote

Purchase Order 25-0003330

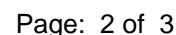
PO 25-0003330 Vendor Compliance Checklist

Terms and Condition

Ship to Comments:

Renee Nelson-Moore

Signature on File





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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	PURELL Advanced Instant Hand Sanitizer, 16 oz Pump Bottle, 12/Pack (9636-12-P)	13060	436/73	2.0000	PAK	\$20.99000	\$41.98	05/19/2025
							Schedule Total	<div>\$41.98</div>
					ReqID:			
					0000051667			
					MFG Item ID:			
					9636-12-P			
PURELL Advanced Instant Hand Sanitizer, 16 oz Pump Bottle, 12/Pack(9636-12-P)								
Contact: Renee Nelson-Moore								
832-681-2642								
3555 Timmons Lane								
Houston, Tx 77027								
							Item Total for Line # 4	<div>\$41.98</div>

Total PO Amount **\$520.08**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.