



Procurement and Contracts  
Business Unit # 320AD  
Purchase Order # 25-000360  
Purchase Order Change Notice (# 1)

Page: 1 of 4

**Payment Terms:** N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 09/01/2024 **PO End Date:** 08/31/2025 **PO Method:** SP **Dispatch:** Dispatch Via Print **Rev Dt:** 08/07/2024

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** EAST TEXAS ALARM INCORPORATED  
315 S VINE AVE  
TYLER TX 75702-7145  
**United States**

**Ship To:** Texas Workforce Commission  
3800 PALUXY DR STE 575  
TYLER TX 75703-1659  
United States

**Bill To:** APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

**Vendor ID:** 1751796537 000

**Purchaser:** Patricia Campos

**Phone:**

**Fax:**

**Email:** patricia.campos@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

POCN#1, dated 8.7.24, PCampos  
Changed amount on line 2, 4, and 6 to match req#48212 amounts.  
Original total amount \$768.40 replaced by \$2110.40 to match req. total amount.  
Terms and conditions remain the same.

Per East Texas Alarm, Inc. corresponding Quote dated 8/05/2024.

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 1/30/2024 apply to this order.

Search completed and less than \$10K has been spent with vendor for Fiscal Year 25 per NIGP Code, per location. 8/5/2024

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less.

Region 4- Tyler Office Suites- 3800 Paluxy Drive, Tyler, 75703/ suite 320, 325 and 575/ FY'24-Alarm Services- Ongoing services to secure the office for the safety of staff and customers.

Service begins 9/1/2024 ends 8/31/2025

Contract Monitor-  
Name: Sarah Frias  
Tel: (817) 598-4883  
E-mail: sarah.frias@twc.texas.gov

Vendor Contact-  
Name: Heather Sorenson  
Tel: 903-593-3225  
E-mail: heather@easttexasalarm.com

Submit invoices via email to APPO@TWC.texas.gov and the Contract Monitor listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Procurement Contract Services.

**Authorized Signature**

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

**08/07/2024**



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	TYLER_ALARMSVC_SUIT E 320	13060	990/05	1.0000	MO	\$33.00000	\$33.00	08/05/2024
							Schedule Total	\$33.00
							ReqID:	0000048212
Region 4- Tyler Office Suites- 3800 Paluxy Drive, Tyler, 75703/ suite 320/ FY'25-Alarm Services- Ongoing services to secure the office for the safety of staff and customers. Sept., 2024								
							Item Total for Line # 1	\$33.00

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	TYLER_ALARMSVC2_ST E 320	13060	990/05	1.0000	MO	\$363.00000	\$363.00	08/05/2024
							Schedule Total	\$363.00
							ReqID:	0000048212
Region 4- Tyler Office Suites- 3800 Paluxy Drive, Tyler, 75703/ suite 320/ FY'25-Alarm Services- Ongoing services to secure the office for the safety of staff and customers. October 2024- August 2025								
							Item Total for Line # 2	\$363.00

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	TYLER ALARMSVC_STE 325	13060	990/05	1.0000	MO	\$46.20000	\$46.20	08/05/2024
							Schedule Total	\$46.20
							ReqID:	0000048212
Region 4- Tyler Office Suites- 3800 Paluxy Drive, Tyler, 75703/ suite 325/ FY'25-Alarm Services- Ongoing services to secure the office for the safety of staff and customers. September 2024								
							Item Total for Line # 3	\$46.20

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	TYLER ALARM SVC_STE 325	13060	990/05	1.0000	MO	\$508.20000	\$508.20	08/05/2024
							Schedule Total	\$508.20
							ReqID:	0000048212
Region 4- Tyler Office Suites- 3800 Paluxy Drive, Tyler, 75703/ suite 325/ FY'25-Alarm Services- Ongoing services to secure the office for the safety of staff and customers. October 2024-August 2025								
							Item Total for Line # 4	\$508.20

Authorized Signature

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

08/07/2024





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**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

**08/07/2024**