

3202200017

Procurement Number

3123ITC016

Contract Number



AMENDMENT NO. THREE TO CONTRACT
BETWEEN
TEXAS WORKFORCE COMMISSION AND GUIDEHOUSE, INC.

This Amendment No. Three (3) (“the Amendment”) is entered into by and between the Texas Workforce Commission (TWC) and Guidehouse, Inc. (collectively, “the Parties”), for the purpose of amending certain terms of the Contract entered into on February 09, 2023 (“the Contract”) as follows:

ARTICLE I. TERMS OF THE CONTRACT AMENDED

- 1.01 This Amendment amends the Period of Performance in Section 18.a of the Contract by extending the Contract for one (1) year to February 8, 2026. There are now two (2) optional one (1) year extensions remaining.
- 1.02 This Amendment revises the Contract by amending Section 2, Summary of Requested Services, of the Statement of Work by adding the following Conflict of Interest Exclusion at the end of the section to read as follows:
- Conflict of Interest Exclusion: Any Awarded Vendor and its subcontractors serving in the role of the IV&V Services Vendor to TWC is prohibited from soliciting, proposing, or being awarded any project management, quality assurance, software design, development, or other manner of planning, design, development, or implementation phase activity on any other TWC project for which these IV&V services are being procured. This exclusion likewise extends to any other project within the Agency that may interact with or otherwise provide services to a project subject to the IV&V Services Vendor’s services during the full term of this Contract. The primary purpose of this exclusion is to ensure the IV&V Awarded Vendor avoids any real or perceived conflicts of interest. Such conflicts of interest could be alleged were the IV&V Service vendor found to be reviewing work products, deliverables, and/or processes for which they currently are or were responsible to plan, design, develop, implement, or operate.
- 1.03 The following Project Task Orders are hereby incorporated by reference:
- 1.03.1 Child Care Case Management Project Task Order 3.
- 1.04 The Contract Cover Sheet is amended to incorporate the changes made in this Amendment.

ARTICLE II. INCORPORATION OF AMENDMENT(S)

- 2.01. Except as expressly amended herein, all other terms of the Contract remain unchanged, are in full force and effect, and are ratified and affirmed by the Parties. In the event of

3202200017

Procurement Number

3123ITC016

Contract Number

conflicts between the Contract and this Amendment, the language in this Amendment shall control.

2.02. This Amendment Three, together with Amendment Two, Amendment One and the Contract, represents the entire agreement and supersedes all prior or contemporaneous oral or written statements, agreements, or negotiations.

2.03. This Amendment is effective February 6, 2025.

ARTICLE III. SIGNATORY AUTHORITY

The undersigned signatories represent and warrant that they have full authority to enter this Amendment on behalf of the respective Parties named below.

Texas Workforce Commission

Guidehouse, Inc.

Heather Hall

Erin Hutchins

Heather Hall, Chief Information Officer

Erin Hutchins, Partner, State and Local Government

2/6/2025

2/6/2025

Date:

Date:

**TEXAS WORKFORCE COMMISSION
AMENDED CONTRACT COVER SHEET
CONTRACT #3123ITC016**

TYPE OF CONTRACT:	Deliverables Based Information Technology Services (DBITS) for Independent Verification & Validation (IV&V) Services
TWC PROCUREMENT NUMBER:	320220017
CONTRACT PERIOD:	2/09/2025 – 02/08/2026
OPTIONAL RENEWAL PERIOD:	Two (2) optional one (1) year renewals
CONTRACT AMOUNT:	Not to exceed \$458,000.00

This Contract is entered into by and between the following parties:

THE COMMISSION:

Texas Workforce Commission
IT Acquisitions, Annex Bldg.
101 E. 15th Street
Austin, Texas 78778
Contact Person: Megan McMurtray, Contract Manager

CONTRACTOR:

Guidehouse, Inc.
98 San Jacinto
Suite 900
Austin, Texas 78701
Contact Person: Erin Hutchins, Partner, State and Local Government

Any alterations, additions, or deletions to the terms of this award required by changes in federal or state law or by regulations are automatically incorporated into this award without written amendment hereto and shall become effective on the date designated by such law or regulation.

Contractor agrees to provide the services in compliance with all applicable State laws, regulations, and rules, and in accordance with the provisions of this Contract consisting of the following parts, listed in order of precedence, which are hereby incorporated as part of this Contract and constitute promised performances by Contractor:

Contract Coversheet, dated February 6, 2025
Amendment No. 3, dated February 6, 2025
Negotiated Terms and Conditions, dated February 5, 2025
Child Care Case Management Project Task Order 3, dated April 05, 2024
Amended Contract Coversheet, dated February 7, 2024
Amendment No. 2, dated February 7, 2024
Workforce Case Management Project Task Order 3, dated January 02, 2024
Cybersecurity Project Task Order 1 – Data Security, dated December 07, 2023
Cybersecurity Project Task Order 1 – Data Maturity, dated December 07, 2023
Amended Contract Coversheet, dated August 28, 2023
Amendment No. 1, dated August 28, 2023
Child Care Case Management Project Task Order 2, dated July 07, 2023
Workforce Case Management Project Task Order 2, dated July 07, 2023
Child Care Case Management Project Task Order 8, dated March 10, 2023
Child Care Case Management Project Task Order 1, dated March 10, 2023
Workforce Case Management Project Task Order 7, dated March 10, 2023
Workforce Case Management Project Task Order 1, dated March 10, 2023
Contract Cover Sheet, Contract #: 3123ITC016

**TEXAS WORKFORCE COMMISSION
AMENDED CONTRACT COVER SHEET
CONTRACT #3123ITC016**

Joint Amendment Number 1 to DIR Contract Number DIR-CPO-4931 and DIR Contract Number DIR-CPO-4947

Guidehouse and Grant Thornton Public Sector Merger Documents, received October 25, 2022, and November 03, 2022

Negotiated Attachment 5 – Requirements and Minimal Qualifications, dated September 09, 2022

Negotiated Terms and Conditions Attachment 1, dated September 09, 2022

Best and Final Offer, dated June 7, 2022

Vendor’s Responses to Additional Questions for Vendors, dated May 17, 2022

Additional Questions for Vendors, dated May 12, 2022

Vendor Offer, dated March 18, 2022

Amended Statement of Work, dated March 8, 2022

Vendor Questions and Answers Document, dated February 29, 2022, DocuSign Envelope ID: 2FF38AA1-D51B-43EB-858C-629B6DC1763F

Statement of Work 3202200017, dated January 25, 2022

DIR Contract: DIR-CPO-4931

Contractor hereby acknowledges that it has read and understands this entire Contract. All oral or written agreements between the parties hereto relating to the subject matter of this Contract that were made prior to the execution of this Contract have been reduced to writing and are contained herein. Contractor agrees to abide by all terms and conditions specified herein and certifies that the information provided to the Commission is true and correct in all respects to the best of its knowledge and belief.

The obligations of the Commission under this Contract are expressly contingent upon the availability of funds for such purposes. This Contract shall not be binding until expressly approved by the Executive Director of the Commission, or the Executive Director’s designee.

APPROVED:

TEXAS WORKFORCE COMMISSION

Heather Hall: Heather Hall

Chief Information Officer

Date Signed: 2/6/2025

GUIDEHOUSE, INC.

Erin Hutchins: Erin Hutchins

Partner, State and Local Government

Date Signed: 2/6/2025