

ATTACHMENT 6 – DELIVERABLES EXPECTATION DOCUMENT (DED)

ZFO No. 3202600140

ORC Implementation Services

Prior to DED approval, TWC will verify the completion of the Deliverable in accordance with the Acceptance Criteria as stated in Attachment 5 - Deliverables.

Deliverable Information

Deliverable Title:

Deliverable Number:

Deliverable Price:

Deliverable Description:

Deliverable Acceptance Criteria:

Date Deliverable Due to TWC:

Date Deliverable Received by TWC:

Contract Information

Purchase Order:

Vendor Name:

Vendor Contact:

Vendor Email:

Vendor Phone:

TWC Contract Manager

Name:

Email:

Phone:

TWC Business Owner

Name:

Email:

Phone:

Part A. Approval of Expectations Criteria

Vendor DED Approval/Comments

Approved by: Signature Date:

Approval Comments:

TWC DED Approval/Comments

Approved by: Signature Date:

TWC Contract Manager

Approval Comments:

TWC DED Approval/Comments

Approved by: Initials Date:

TWC Business Owner

TWC Deputy CIO

TWC CIO

Approval Comments:

Part B. Approval of Deliverable

Vendor Approval/Comments

Approved by: Signature

Date:

Approval Comments:

TWC Approval/Comments

Approved by: Signature and Date:

TWC Contract Manager

Approval Comments:

TWC Approval/Comments

Approved by: Initials

Date:

TWC Business Owner

TWC Deputy CIO

Approval Comments:

TWC Approval/Comments

Approved by: Signature

Date:

TWC CIO and Division Director

TWC Executive Director

Approval Comments:

A DED for each deliverable or service will be prepared by the TWC Information Technology (IT) Contract Manager based upon inputs from the Successful Respondent and TWC program and IT stakeholders. Once approved by both Parties, the DED will be incorporated into the Contract for all purposes and will be the tool used to monitor the Successful Respondent's work on the deliverable and for the deliverable acceptance criteria.

Important Payment and Invoicing Information:

Please reference Statement of Work, Section 7.6, "Invoices and Payment," and Attachment 3: Pricing Cost Worksheet for detailed information regarding deliverable acceptance, invoicing procedures, payment timelines, and retainage policies. Successful Respondent may invoice TWC after this Deliverables Expectation Document (DED) documenting acceptance of the deliverable is signed and dated by all required TWC IT parties. Invoices must be sent to appo@twc.texas.gov for processing.