BET Facility Advertisement

The facilities named below are available for immediate assignment.

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| To: | Business Enterprises of Texas Licensed Managers and Consultants |
| From: | **Nancy Greely**  **Supervisor of Field Operations,**  Business Enterprises of Texas (B E T) |
| Subject: | **Availability of Level 1 Facility**  **Facility # 2-988-5**  Walker County Highway Vending  IH-45, Huntsville, TX, 77320  **and**  **TDCJ Ellis Prison Unit**  **1697 FM 980**  **Huntsville,TX 77343** |
| Date: | July 14, 2025 |
| Signed | Nancy Greely |

# Eligibility Criteria:

The following summary information is being provided for any licensed manager who wishes to apply for this facility and meets the eligibility requirements for a Level 1 facility as outlined in Rule §854.23(b). Applicants wishing to apply for this advertisement are required to submit a completed B E 114 B E T Business Application form to the Central Office via email at [BET\_Applications@twc.texas.gov](mailto:BET_Applications@twc.texas.gov) (BET\_Applications@twc.texas.gov) and to District 3 email at [BET\_D3\_Houston@twc.texas.gov](mailto:BET_D3_Houston@twc.texas.gov) (BET\_D3\_houston@twc.texas.gov). The email's subject line must include the B E T Manager's name, facility name, and the facility number they are applying for. Homemade applications or Letters of Intent will not be accepted. The B E 114 is available on the B E T website:

<https://www.twc.texas.gov/programs/vocational-rehabilitation/business-enterprises-texas/facility-management>

# Type of Facility:

# This route combines the Ellis State Prison Unit, located at 1697 FM 980, Huntsville, TX with Walker County Safety Rest Area, which has two (2) locations on IH-45, Southbound, Mile Marker 125, and Northbound, Mile Marker 124, Huntsville, Texas. The following are service sites associated with this route which the manager services:

* TDCJ Regional training center, 1697 FM 980, Huntsville
* Southwood BOQ near TDCJ Goree unit, 1208 Southwood Dr, Huntsville

**NOTE:****Manager and all employees must pass a Texas Department of Criminal Justice background check before being allowed to work in any TDCJ State Prison Facility. A favorable Texas Department of Criminal Justice background check is required for an applicant to be eligible for this assignment, as required by program Rule §854.23(b)(5)(A). Applicant must submit the required paperwork to the appropriate TDCJ point of contact, within five business days of presentation of request by the Business Consultant. The Texas Department of Criminal Justice (TDCJ) requires that all managers and employees be escorted while servicing the vending machines. Violations of any rules or procedures could result in TDCJ not allowing manager access to the unit, resulting in the loss of the assigned facility.**

# Items Served:

# A complete array of snacks to include but not limited to chips, candy, pastries, cookies, soft drinks, water, and a variety of prepackaged sandwiches and other cold food items.

**Note: No gum or small round chocolates/candies can be sold in prisons.**

# Equipment:

# B E T equipment provided are four (4) outside chiller snack machines with card readers for the Safety Rest Area; the Ellis Prison Unit include twelve (12) snack machines, 1 set of stainless steel shelving units. The assigned manager will be responsible for negotiating with a local supplier to provide the drink vending machines. The current nine (9) cold drink machines at the Ellis Unit are provided by Big Red/7-Up (local to area). For the Walker County Safety Rest Area, the six (6) cold drink machines are provided by Coca-Cola (local to area).

# Card readers on the drink machines at the Walker County Safety Rest Area are owned by the current manger. All machines at the prison units are equipped with leased card readers by Cantaloupe and the incoming manager is encouraged to take over existing contract.

# Building Populations:

# The Ellis Unit has an inmate capacity of 2,482 with 400 employees plus visitors. For more information on the Walker County Rest Areas, please visit the TXDOT link at: <https://www.txdot.gov/discover/rest-areas-travel-information-centers/safety-rest-area-list/walker.html>

# Hours of operation:

# The facility operated 24 hours a day, 365 days a year. The assigned manager will be on-call 24 hours a day for service issues. Visitations have returned to Saturday and Sunday only.

# Staffing:

# The assigned manager may require assistance in transporting and receiving product. A sighted guide will be required while transporting product through the prison unit.

# Host Cleaning Responsibilities:

# The host cleans the floor around the vending machines only.

# Manager Cleaning Responsibilities:

# The assigned B E T manager will be responsible for keeping the machines clean and attractive, performing repairs on the machines, keeping the machines adequately stocked to ensure customer satisfaction, maintaining a refund system, monitoring the immediate areas around the machines to ensure a neat appearance, and disposing of any trash.

# Previous history at this facility did not indicate any unusual sanitation or security problems. There may be occasions where a prison lock down will prevent the servicing of the vending machines. The manager will have minimal exposure to the general prisoner population. The prison will always provide a security personnel. All areas of the prison are highly guarded. However, there is always a risk when being exposed to confinement environments. The vending machines are for prison employees and visitors.

# Transportation:

# None.

# Vending Machines:

# There are four (4) outside chiller snack machines, twelve (12) snack machines and fifteen (15) drink machines.

## Vending Service Contract Information

Any vending service contract the BET Manager negotiates must contain the following statements, information, and be pre-approved by BET:

1. The vending machines shall contain only products that show expiration dates on each package. The contractor is responsible for the rotation and adequate supply of products. All product types must be offered year-round including products containing chocolate. No products may be sold beyond their expiration dates.
2. The contractor shall consistently provide vending services adequate to meet customer demand and customer satisfaction.
3. The vending machines shall be labeled with a professional looking sign or decal (Hand-written signs or decals are **not** acceptable), prominently placed on the front, displaying the contractor’s name, telephone number, and refund information. The contractor shall establish and provide the BET manager with a copy of their refund and or reimbursement system for every service site.
4. The vending machine products and prices shall be identified by professional looking signs or tags (Handwritten signs or tags are **not** acceptable.) The Texas Workforce Commission (TWC) establishes the price ranges for products sold in vending machines/merchandisers located in approved TWC areas. The BET manager working with the contractor shall establish specific product pricing. The contractor may not price products more than TWC price ranges.
5. At no time can the contractor remove vending machines or change the machine mix without prior authorization from the BET manager.
6. All vending machines placed in state and federal buildings shall have operational Energy Saving Devices.
7. The contractor shall keep the contractor’s machines and all adjacent areas neat and sanitary. The contractor shall clean spills that occur while filling or cleaning machines, shall clean the front of the machines after restocking or servicing them and remove packaging and waste from the area after each service call.
8. In performing the services covered under this contract, the contractor shall comply with all applicable federal, state, or local laws, including, those related to occupational safety and health, equal employment opportunity, immigration and naturalization, the Americans with Disabilities Act, and the State Tax and Insurance Law.
9. The contractor shall not enter any subcontract for services under this contract without previous approval provided in writing by the BET manager.
10. If the vending contractor vacates the business for any reason including bankruptcy, the BET manager shall reserve the right to remove, store and sell any equipment not removed at the end of a 30-day cancellation notice. If the contractor stops providing service, the BET manager reserves the right to remove, store, and sell any equipment not removed after five calendar days without service. This agreement does not provide exclusive right to operate vending services on service sites. This agreement is not assignable to another party.

# Storage Area:

# There is no on-site storage available.

# Required Inventory

The applicant must show the ability to provide $11,040 in resale inventory, $200 in miscellaneous inventory and $992 in opening cash. After assignment and during set-up, the incoming manager should expect costs to increase.

# Sales Information

Total net sales before expenses for the past twelve months.

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| **ELLIS STATE PRISON UNIT** | | | **WALKER COUNTY VENDING ROUTE** | | |
| **Month** | **Vending Sales** | **Other**  **Income** | **Month** | **Vending Sales** | **Other**  **Income** |
| 6/1/2024 | $4,812.00 | $0.00 | 6/1/2024 | $6,894.00 | $0.00 |
| 7/1/2024 | $4,319.00 | $0.00 | 7/1/2024 | $6,991.00 | $0.00 |
| 8/1/2024 | $6,283.00 | $0.00 | 8/1/2024 | $6,311.00 | $0.00 |
| 9/1/2024 | $4,989.00 | $0.00 | 9/1/2024 | $7,269.00 | $0.00 |
| 10/1/2024 | $4,121.00 | $0.00 | 10/1/2024 | $5,947.00 | $0.00 |
| 11/1/2024 | $2,278.00 | $0.00 | 11/1/2024 | $5,786.00 | $0.00 |
| 12/1/2024 | $2,841.00 | $0.00 | 12/1/2024 | $5,945.00 | $0.00 |
| 1/1/2025 | $3,876.00 | $0.00 | 1/1/2025 | $3,884.00 | $0.00 |
| 2/1/2025 | $5,716.00 | $0.00 | 2/1/2025 | $4,384.00 | $0.00 |
| 3/1/2025 | $3,306.00 | $0.00 | 3/1/2025 | $5,296.00 | $0.00 |
| 4/1/2025 | $8,177.00 | $71.38 | 4/1/2025 | $5,737.00 | $0.00 |
| 5/1/2025 | $5,182.00 | $69.75 | 5/1/2025 | $5,533.00 | $0.00 |
| **Total Monthly Sales** | $55,900.00 | $141.13 | **TotalMonthly Sales** | $69,977.00 | $0.00 |

**The following are the TAC 21-02 sites which are sub-contracted**

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| **Service Site Name & Address** | **Reported Gross Sales 8/2023 - 7/2024** |
| USPS Woodlands Metro Station, 9450 Pinecroft Dr, Spring | $3,789 |
| USPS Huntsville Station, 3190 State Highway 30E, Huntsville | $696 |
| USPS Montgomery Carrier Annex, 903 Eva St, Montgomery | $407 |
| USPS Magnolia Station, 815 Goodson Rd, Magnolia | $318 |
| USPS Bryan Station, 2121 E William J Bryan Pkwy, Bryan | $4,978 |
| USPS Willis Station, 609 N Campbell St, Willis | $187 |
| USPS Spring Main Station, 1411 Wunsche Loop, Spring | $1,787 |
| USPS Westfield Station, 17119 Red Oak Dr, Houston | $994 |

# Contact Information

For information regarding this facility, please contact:

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| Business Consultants: | Louis White, 832-217-5067, Amir Parvez (346) 823-2221 |
| E C M Representatives: | Ashley Edwards, (713) 855-9452, Scott Magee, (504) 616-6969 |
| The official advertisement date: | July 14, 2025 |

# Facility Schedule The following schedule will apply to this facility:

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| Description | Date Due | Time Due |
| --- | --- | --- |
| BE114 – The B E T Business Application form is due to B E T Central Office via email at [BET\_Applications@twc.texas.gov](mailto:BET_Applications@twc.texas.gov) and to District 3 email at [BET\_D3\_Houston@twc.texas.gov](mailto:BET_D3_Houston@twc.texas.gov)  Include with the application proof of ability to provide the required inventory and proof of current sales tax. | July 30, 2025 | 5:00 p.m. |
| Written applications processed by regional teams are due to the B E T Central Office. | August 6, 2025 | 5:00 p.m. |
| Panel/Selection Interviews will be held virtually | TBD |  |
| Facility changeover schedule.  Coordination will be completed between the outgoing and incoming managers to determine a definite timetable. | Anticipated to occur beginning of September 2025 |  |

# Advertisement Disclaimer

The information listed in this advertisement, such as products offered, hours of operation, employee counts, sales projections, and the number or type of vending machines, is all subject to modification due to changing business trends and demands. No information provided in any facility advertisement should be considered as a contractual obligation by the Texas Workforce Commission, real or implied.

The sales amounts for this BET facility are provided for informational purposes only.  This information is based on a BET manager’s reporting for the stated time periods and not intended to infer the sales reflected would be replicated when the facility is under different management.  Inherent variables exist which can affect the sales potential and profitability of any BET facility including but not limited to the manager’s capabilities of maximizing profits and other external factors.