BET Facility Advertisement

The facility named below is available for immediate assignment.

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| To: | Business Enterprises of Texas Licensed Managers and Consultants |
| From: | Nancy Greely  Field Operations Supervisor  Business Enterprises of Texas (B E T) |
| Subject: | Availability of Level 1 Facility  Facility # 1-721-5  Del Norte Vending Route  1000 South El Paso Street, El Paso, Texas 79901 |
| Date: | November 8, 2024 |
| Signed | Nancy Greely |

# Eligibility Criteria:

The following summary information is being provided for any licensed manager who wishes to apply for this facility and meets the eligibility requirements for a Level 1 facility as outlined in Rule §854.23(b). Applicants wishing to apply for this advertisement are required to submit a completed B E 114 B E T Business Application form to the Central Office via email at [BET\_Applications@twc.texas.gov](mailto:BET_Applications@twc.texas.gov) (BET\_Applications@twc.texas.gov) and to District 5 email at [BET\_D5\_ElPaso@twc.texas.gov](mailto:BET_D5_ElPaso@twc.texas.gov) (BET\_D5\_ElPaso@twc.texas.gov). The email's subject line must include the B E T Manager's name, facility name, and the facility number they are applying for. Homemade applications or Letters of Intent will not be accepted. The B E 114 is available on the B E T website:

<http://www.texasworkforce.org/jobseekers/business-enterprises-texas-facilities-available-assignment>

**Note: This facility is administered under the General Services Administration. The assigned manager and all employees must pass a Homeland Security background check before being allowed to work in any Federal location. A favorable Homeland Security background check is required for an applicant to be eligible for this assignment as required by program Rule §854.23(b)(5)(A). Applicant must submit the required paperwork to the appropriate Federal point of contact within five business days of presentation of request by the Business Consultant.**

# Type of Facility:

This facility is a vending route.

# Items Served:

Vending machine items to include chips, snacks, candy, pastries, cookies, water, and assorted drink products.

# Equipment:

State owned equipment provided to the assignment manager are as follows: Sixteen (16) combo vending machines, seventeen (17) snack machines, (1) chilled snack machine, one (1) currency counter, one (1) coin counter, two (2) convertible hand trucks, and two (2) shelving units, two (2) single door refrigerators, and twenty (20) state owned credit card readers.

There are six (6) Coca Cola drink machines, which are stocked by the vending manager. There are thirteen (13) drink machines which are owned by the current vending manager.

# Service Sites and Vending Machine Information:

Table 4 columns, 18 rows

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| --- | --- | --- | --- |
| **Service Site Name & Address** | **Type and Number of Machines** | **Building Population** | **Hours of Operation** |
| Bridge of the Americas (U.S. Port of Entry), 1000 S Oregon St, El Paso | 2 snack, 3 combo, 2 drink | 750 staff + 400 visitors | 24/7 |
| Paso Del Norte U.S. Customs and Border Protection (U.S. Port of Entry), 3600 E Paisano Dr, El Paso | 2 snack, 2 drink, 3 combo | 750 staff + 400 visitors | 24/7 |
| United States Postal Service, 8401 Boeing Dr, El Paso | 2 snack, 2 drink, 1 combo | 400 rotating staff | M-F, 8-5 |
| Texas Department of Transportation Culberson County Rest Areas (Eastbound / Westbound) I-10 Van Horn | 4 snack, 4 drink, 2 combo | 1000 visitors daily | 24/7 |
| Texas Department of Transportation Travel Information Center, 8799 S Desert Blvd, Anthony | 1 chilled snack, 2 drink | 1000 visitors daily | 24/7 |
| U.S. Customs and Border Protection - El Paso Border Patrol Station / Immigration Camp, 12501 Gateway S Blvd, El Paso | 2 snack, 3 drink, 1 combo | 400 staff + 200 visitors | 24/7 |
| Social Security Administration Office, 11111 Gateway Blvd W, El Paso | 1 combo | 75 staff | M-F, 7-5 |
| DEA El Paso Intelligence Center, 11339 SSG Sims St, Fort Bliss | 1 snack, 1 drink | 50 staff | M-F, 8-5 |
| U.S Border Patrol Administrative Office, 8901 Montana Ave, El Paso | 1 combo | 40 staff + 100 visitors | M-F, 8-5 |
| Attorney General Customer Services Office, 1545 Hawkins Blvd, El Paso | 1 combo | 40 staff + 100 visitors | M-F, 8-5 |
| Texas Department of Family and Protective Services, 501 Hawkins Blvd, El Paso | 1 snack, 1 drink | 40 staff | M-F, 8-5 |
| Health and Human Services Office, 1314 Lomaland, El Paso | 1 combo | 40 staff | M-F, 8-5 |
| Health and Human Services Office, 5150 El Paso Dr, El Paso | 1 snack, 1 drink | 40 staff | M-F, 8-5 |
| Health and Human Services Office, 2300 Yandell Dr, El Paso | 1 snack, 1 drink | 40 staff | M-F, 8-5 |
| Health and Human Services Office, 7904 Alameda Ave, El Paso | 1 snack | 40 staff | M-F, 8-5 |
| Health and Human Services Office, 10640 N Loop Dr, Socorro | 1 combo | 40 staff | M-F, 8-5 |

The following locations are fully sub-contracted.

Table 2 columns, 8 rows

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| --- | --- |
| **Service Site Name & Address** | **Type and Number of Machines** |
| U.S. Drug Enforcement Administrative Office, 660 S Mesa Hills, El Paso | 1 snack, 1 drink |
| U.S. Customs and Border Protection Administrative Office, 9400 Viscount Blvd, El Paso | 1 snack, 1 drink |
| U.S. Customs and Border Protection Administrative Office, 6812 Northrop, El Paso | 1 snack, 1 drink |
| United States Postal Service, 3100 Yarborough, El Paso | 1 snack, 1 drink |
| United States Postal Service, 7383 Remcon Circe, El Paso | 1 snack, 1 drink |
| United States Postal Service, 2100 George Dieter, El Paso | 1 snack, 1 drink |
| El Paso Psychiatric Center, 4615 Alameda Ave, El Paso | 1 snack, 1 drink |

The following area TAC 21-02 service sites

Table 2 columns, 40 rows

|  |  |
| --- | --- |
| **Service Site Name & Address** | **Number and Type of Machines** |
| US Post Office San Angelo's Main ofc, 1 N Abe St., San Angelo | 1 drink, 1 snack |
|  |  |
| US Post Office Southwest Station, 3201 Loop 306, San Angelo | 1 drink, 1 snack |
|  |  |
| US District Court Reeves County, 400 S Cedar St., Pecos | 1 drink |
|  |  |
| US Post Office Lubbock General Mail Facility, 1515 Avenue G, Lubbock | 5 drink, 4 snack, 1 cold food |
|  |  |
| US Post Office Lamesa, 202 N Avenue G, Lamesa | 1 drink |
|  |  |
| US Post Office Odessa Main office, 200 N Texas Avenue, Odessa | 1 drink, 1 snack |
|  |  |
| US Post Office Northeast Station, 4551 E 52nd Street, Odessa | 1 drink, 1 snack |
|  |  |
| US Post Office Big Spring, 501 S Main Street, Big Spring | 1 drink, 1 snack |
|  |  |
| US Federal Bldg/Courthouse/USPS, 100 E Wall Street, Midland | 2 drink, 1 snack |
|  |  |
| US Post Office Carrier Annex, 10000 Sloan Field Blvd, Midland | 4 drink, 1 snack |

# Staffing:

The BET manager may require three (3) full-time employees.

# Host Cleaning Responsibilities:

General cleanliness of the areas except the vending machines.

# Manager Responsibilities:

The manager is responsible for the daily operation of the business, servicing and stocking all machines, repairs and cleaning of the equipment as needed. The BET manager is responsible for removal of all trash generated while stocking the facility.

# Transportation:

There is no Public or Special Transit available.

# Additional Vending Facility Information:

None.

## Vending Service Contract Information

**Any vending service contract the BET Manager negotiates must contain the following statements, information, and be pre-approved by BET:**

1. The vending machines shall contain only products that show expiration dates on each package. The contractor is responsible for the rotation and adequate supply of products. All product types must be offered year-round including products containing chocolate. No products may be sold beyond their expiration dates.
2. The contractor shall consistently provide vending services adequate to meet customer demand and customer satisfaction.
3. The vending machines shall be labeled with a professional looking sign or decal (Hand-written signs or decals are **not** acceptable), prominently placed on the front, displaying the contractor’s name, telephone number, and refund information. The contractor shall establish and provide the BET manager with a copy of their refund and or reimbursement system for every service site.
4. The vending machine products and prices shall be identified by professional looking signs or tags (Handwritten signs or tags are **not** acceptable.) The Texas Workforce Commission (TWC) establishes the price ranges for products sold in vending machines/merchandisers located in approved TWC areas. The BET manager working with the contractor shall establish specific product pricing. The contractor may not price products more than TWC price ranges.
5. At no time can the contractor remove vending machines or change the machine mix without prior authorization from the BET manager.
6. All vending machines placed in state and federal buildings shall have operational Energy Saving Devices.
7. The contractor shall keep the contractor’s machines and all adjacent areas neat and sanitary. The contractor shall clean spills that occur while filling or cleaning machines, shall clean the front of the machines after restocking or servicing them and remove packaging and waste from the area after each service call.
8. In performing the services covered under this contract, the contractor shall comply with all applicable federal, state, or local laws, including, those related to occupational safety and health, equal employment opportunity, immigration and naturalization, the Americans with Disabilities Act, and the State Tax and Insurance Law.
9. The contractor shall not enter any subcontract for services under this contract without previous approval provided in writing by the BET manager.
10. If the vending contractor vacates the business for any reason including bankruptcy, the BET manager shall reserve the right to remove, store and sell any equipment not removed at the end of a 30-day cancellation notice. If the contractor stops providing service, the BET manager reserves the right to remove, store, and sell any equipment not removed after five calendar days without service. This agreement does not provide exclusive right to operate vending services on service sites. This agreement is not assignable to another party.

# Storage Area

There is small 20 x 20 onsite storage room available at the U.S. Post Office located at 8401 Boeing Dr, El Paso, TX 79910. The vending manager may need to acquire additional storage.

# Required Inventory

The manager must show the ability to provide $12,000 in vending machine resale inventory, $1,027 in miscellaneous inventory, and $1,696 in opening cash for the vending machines. After assignment and during start-up, the incoming manager should expect costs to exceed the required operational amounts.

# Sales Information

Machines sales for the past 12 months.

Table 3 columns, 13 rows

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| --- | --- | --- |
| **Month/Year** | **Vending Sales** | **Other Income** |
| Oct-23 | $10,940 | $333 |
| Nov-23 | $11,636 | $0 |
| Dec-23 | $10,019 | $256 |
| Jan-24 | $10,107 | $302 |
| Feb-24 | $11,280 | $443 |
| Mar-24 | $17,686 | $219 |
| Apr-24 | $16,120 | $526 |
| May-24 | $18,653 | $368 |
| Jun-24 | $23,222 | $448 |
| Jul-24 | $30,136 | $354 |
| Aug-24 | $31,938 | $339 |
| Sep-24 | $32,294 | $389 |

TAC 21-02 sites

Table 2 columns, 1 row

|  |  |
| --- | --- |
| Reported Gross Sales 10/2023 - 9/2024 | $67,979 |

The sales amounts for this BET facility are provided for informational purposes only.  This information is based on a BET manager’s reporting for the stated time periods and not intended to infer the sales reflected would be replicated when the facility is under different management.  Inherent variables exist which can affect the sales potential and profitability of any BET facility including but not limited to the manager’s capabilities of maximizing profits and other external factors.

# Contact Information

For information regarding this facility, please contact:

|  |  |
| --- | --- |
| Business Consultants: | Carlos Aguirre, 915.241.4809 and Julia Rodriguez, 915.330.2774 |
| E C M Representatives: | Tommy Crawford, 254.654.0119 or James Dylan Williams, 940.923.7862 |
| The official advertisement date: | November 8, 2024 |

# Facility Schedule

The following schedule will apply to this facility:

| Description | Date Due | Time Due |
| --- | --- | --- |
| BE114 – The B E T Business Application form is due to B E T Central Office via email at [BET\_Applications@twc.texas.gov](mailto:BET_Applications@twc.texas.gov) and to District 5 email at [BET\_D5\_ElPaso@twc.texas.gov](mailto:BET_Applications@twc.texas.gov)  Include with the application proof of ability to provide the required inventory and proof of current sales tax. | November 26, 2024 | 5:00 p.m. |
| Written applications processed by regional teams are due to the B E T Central Office. | December 5, 2024 | 5:00 p.m. |
| Interviews will be held virtually. | TBD |  |
| Facility changeover schedule.  Coordination will be completed between the outgoing and incoming managers to determine a definite timetable. | Tentatively scheduled for January/February 2025 |  |

# Advertisement Disclaimer

The information listed in this advertisement, such as products offered, hours of operation, employee counts, sales projections, and the number or type of vending machines, is all subject to modification due to changing business trends and demands. No information provided in any facility advertisement should be considered as a contractual obligation by the Texas Workforce Commission, real or implied.