

BET Facility Advertisement

The facility named below is available for immediate assignment.

To:	Business Enterprises of Texas Licensed Managers and Consultants
From:	Nancy Greely Supervisor of Field Operations, Business Enterprises of Texas (B E T)
Subject:	Availability of Level 2 Facility Facility # 1-907-5 Facility Name: Immigration & Customs Enforcement El Paso Processing Center Address: 8915 Montana Ave. El Paso, Texas 79925
Date:	February 7, 2025
Signed	Nancy Greely

Eligibility Criteria:

The following summary information is being provided for any licensed manager who wishes to apply for this facility and meets the eligibility requirements for a Level 2 facility as outlined in Rule §854.23(b). Applicants wishing to apply for this advertisement are required to submit a completed B E 114 B E T Business Application form to the Central Office via email at BET_Applications@twc.texas.gov (BET_Applications@twc.texas.gov) and to District # email at BET_D#_DistrictName@twc.texas.gov (BET_D#_DistrictName@twc.texas.gov). The email's subject line must include the B E T Manager's name, facility name, and the

facility number they are applying for. Homemade applications or Letters of Intent will not be accepted. The B E 114 is available on the B E T website:

<https://www.twc.texas.gov/programs/vocational-rehabilitation/business-enterprises-texas/facility-management>

Business Plan:

Applicants must also submit a business plan in accordance with Rule §854.24(e)(1). Applicant shall submit a business plan to the BET director no later than the 20th business day after the postmark date on the notice of facility availability. A business plan must be presented, in electronic format, to the BET director via e-mail at cynthia.gonzalez@twc.texas.gov

Type of Facility:

This is a vending facility serving the Immigration & Customs Enforcement El Paso Processing Center.

NOTE: Manager and all employees must pass a U.S. Immigration and Customs Enforcement background check before being allowed to work in any Immigration & Customs Enforcement Facility. A favorable U.S. Immigration and Customs Enforcement background check is required for an applicant to be eligible for this assignment, as required by program Rule §854.23(b)(5)(A). Applicant must submit the required paperwork to the appropriate U.S. Immigration & Customs Enforcement point of contact, within five business days of presentation of request by the Business Consultant. The Immigration & Customs Enforcement requires that all managers and employees be escorted while servicing the vending machines. Violations of any rules or procedures could result in

Immigration & Customs Enforcement not allowing manager access to the unit, resulting in the loss of the assigned facility.

Items Served:

Vending machine items to include chips, snacks, candy, pastries, cookies, water, and assorted drink products. **No gum, chewy fruit flavored candy, candy-coated snacks such as M&Ms, Skittles, or Reese's Pieces can be sold at any of the detention facilities. The current permit authorizes the vending manager to sell hygiene packets, which include deodorant, shampoo, lotion, soap, and conditioner.**

Equipment:

State owned equipment provided to the assigned manager are as follows. Twenty (20) snack machines, (1) coin sorter SC303, one (1) coin counter, one (1) pallet jack, two (2) shelving units, one (1) Table stainless steel 6'.

There are fifteen (15) Coca Cola drink machines, which are stocked by the vending manager. The drink machines are owned by Coca Cola.

Building Populations:

Immigration & Customs Enforcement El Paso Processing Center (8915 Montana Ave, El Paso, Texas 79925)

The Immigration & Customs Enforcement El Paso Processing Center has a staff population of 700 employees daily, and 840 detainees.

Hours of operation:

The Immigration & Customs Enforcement El Paso Processing Center is open 24 hours a day, 365 days a year. The BET manager will be expected to be on call for service issues. There are no outside visitors allowed in the facility, only Immigration & Customs Enforcement staff, vending manager, and vending employees. The vending manager is encouraged to work with the facility staff so that access to the vending machines can be obtained on holidays and weekends.

Staffing:

The BET manager may require up to (6) full-time employees. Manager will need help in stocking and robbing the vending machines, working in the storage area, and with transportation. The assigned manager and employees will have to abide by the detention facility rules and regulations.

Host Cleaning Responsibilities:

General cleanliness of the areas except the vending machines.

Manager Cleaning Responsibilities:

The manager is responsible for the daily operation of the business, servicing and stocking all machines, repairs and cleaning of the equipment as needed. The BET manager is responsible for removal of all trash generated while stocking the facility. **The manager will have minimal exposure to the general detainee population. The detention facility will always provide an Immigration & Customs Officer escort. All areas of the detention facility are highly guarded, however there is always a risk when being exposed to confinement environments.**

Transportation:

There is no Public and Special Transit available for this site. Manager will need transportation for product delivery.

Vending Machines:

All vending machines are located within the detention facility.

LOCATION	SNACK	DRINK
Immigration & Customs Enforcement El Paso Processing Center	20	15

Vending Service Contract Information

Any vending service contract the BET Manager negotiates must contain the following statements, information, and be pre-approved by BET:

1. The vending machines shall contain only products that show expiration dates on each package. The contractor is responsible for the rotation and adequate supply of products. All product types must be offered year-round including products containing chocolate. No products may be sold beyond their expiration dates.
2. The contractor shall consistently provide vending services adequate to meet customer demand and customer satisfaction.
3. The vending machines shall be labeled with a professional looking sign or decal (Hand-written signs or decals are **not** acceptable), prominently placed on

the front, displaying the contractor's name, telephone number, and refund information. The contractor shall establish and provide the BET manager with a copy of their refund and or reimbursement system for every service site.

4. The vending machine products and prices shall be identified by professional looking signs or tags (Handwritten signs or tags are **not** acceptable.) The Texas Workforce Commission (TWC) establishes the price ranges for products sold in vending machines/merchandisers located in approved TWC areas. The BET manager working with the contractor shall establish specific product pricing. The contractor may not price products more than TWC price ranges.
5. At no time can the contractor remove vending machines or change the machine mix without prior authorization from the BET manager.
6. All vending machines placed in state and federal buildings shall have operational Energy Saving Devices.
7. The contractor shall keep the contractor's machines and all adjacent areas neat and sanitary. The contractor shall clean spills that occur while filling or cleaning machines, shall clean the front of the machines after restocking or servicing them and remove packaging and waste from the area after each service call.
8. In performing the services covered under this contract, the contractor shall comply with all applicable federal, state, or local laws, including, those related to occupational safety and health, equal employment opportunity, immigration and naturalization, the Americans with Disabilities Act, and the State Tax and Insurance Law.
9. The contractor shall not enter any subcontract for services under this contract without previous approval provided in writing by the BET manager.
10. If the vending contractor vacates the business for any reason including bankruptcy, the BET manager shall reserve the right to remove, store and sell any equipment not removed at the end of a 30-day cancellation notice. If the contractor stops providing service, the BET manager reserves the right to

remove, store, and sell any equipment not removed after five calendar days without service. This agreement does not provide exclusive right to operate vending services on service sites. This agreement is not assignable to another party.

Storage Area

There is no on-site storage available.

Required Inventory

The applicant must show the ability to provide \$11,612 in resale inventory, \$2,388 in miscellaneous inventory and \$960.00 in opening cash.

Sales Information

Total net sales before expenses for the past twelve months.

Month	Vending Sales
January	\$42,136
February	\$39,427
March	\$49,450
April	\$39,924
May	\$49,839
June	\$49,599
July	\$47,778
August	\$44,287
September	\$37,742
October	\$42,116
November	\$41,319
December	\$37,293
Total Monthly Sales	\$43,409

Contact Information

For information regarding this facility, please contact:

Business Consultants:	Carlos Aguirre, 915-241-4809
E C M Representatives:	Tommy Crawford, 254-654-0119 Paul Parker, 806-441-2227
The official advertisement date:	February 7, 2025

Facility Schedule

The following schedule will apply to this facility:

Description	Date Due	Time Due
BE114 – The B E T Business Application form is due to B E T Central Office via email at BET_Applications@twc.texas.gov and to District # email at BET_D5_ElPaso@twc.texas.gov Include with the application proof of ability to provide the required inventory and proof of current sales tax.	February 21, 2025	5:00 p.m.

Written applications processed by regional teams are due to the B E T Central Office.	February 28, 2025	5:00 p.m.
Facility changeover schedule. Coordination will be completed between the outgoing and incoming managers to determine a definite timetable.	End of March	

Advertisement Disclaimer

The information listed in this advertisement, such as products offered, hours of operation, employee counts, sales projections, and the number or type of vending machines, is all subject to modification due to changing business trends and demands. No information provided in any facility advertisement should be considered as a contractual obligation by the Texas Workforce Commission, real or implied.

The sales amounts for this BET facility are provided for informational purposes only. This information is based on a BET manager's reporting for the stated time periods and not intended to infer the sales reflected would be replicated when the facility is under different management. Inherent variables exist which can affect the sales potential and profitability of any BET facility including but not limited to the manager's capabilities of maximizing profits and other external factors.