



Texas Workforce Commission
Vocational Rehabilitation Services
Orientation and Mobility (O and M)
Internship Performance Evaluation

General Information

Intern name:	Date:
Agency or Facility:	
O and M Supervisor name:	Inclusive Dates of Evaluation:

Performance Results

Teaching performance: Poor=1, Below Average=2, Average=3, Above Average=4, Excellent=5

	1	2	3	4	5
1. Punctual to work and lessons.					
2. Plans appropriate lessons.					
3. Establishes and maintains rapport with student or customer.					
4. Clarity when explaining lessons to students or customers.					
5. Knowledgeable in subject area taught.					
6. Mutually establishes goals and objectives with students or customers.					
7. Uses a variety of teaching techniques and activities.					
8. Plans lessons to achieve goals and objectives.					
9. Keeps accurate daily lessons.					
10. Remains alert and cautious on lessons.					
11. Maintains proper position on lessons.					
12. Provides effective feedback and support to student or customer.					
13. Drives safely and courteously where appropriate.					
14. Organizes and uses preparation time wisely.					
15. Communicates effectively in written reports and evaluations.					
16. Turns in reports and other assignments in timely manner.					
17. Appropriate attendance and reporting at meetings.					
18. Shows initiative in presenting and developing new ideas.					
19. Handles special assignments appropriately.					
20. Neat and appropriate appearance.					

21. Consults with supervisor for assistance when needed.					
22. Seeks and accepts constructive criticism.					
23. Expresses opinions in supervisory conferences.					
24. Follows through on suggestions.					
25. Observes the ethics of confidentiality.					
26. Relates well with other staff and/or teachers.					
27. Accepts professional responsibility.					
28. Appropriate attitude toward policies and procedures.					
29. Willingness to keep abreast of current professional literature.					
30. Overall evaluation of intern's performance.					
Additional Comments:					
O and M Supervisor signature: X			O and M Intern signature: X		