# Vocational Rehabilitation Standards for Providers Manual Chapter 4: Employment Assessments

Revised October 20, 2025

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## 4.5 Environmental Work Assessment

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### 4.5.3 Outcomes Required for Payment

The EWA evaluator documents in descriptive terms all the information required in the Service Description on VR1877, Environmental Work Assessment, parts A, B, and C, and VR1878, Environmental Work Assessment Time Log, demonstrating evidence that the customer's:

* interests, assets, and abilities in work and nonwork areas were explored, identified, and summarized;
* personal, social, school, and medical histories were collected;
* self-assessment includes the customer's score of the 40 basic skills;
* skills were assessed in three environments related to the following four domains, after the environmental demands were identified and rated:
	+ Basic and social communication
	+ Problem solving and executive functioning
	+ Advanced and social communication
	+ Self-regulation and emotional intelligence

The EWA evaluator documents in descriptive terms all the information required in the Service Description on the VR1878, Environmental Work Assessment (EWA) Time Log, recording:

* each session held with the customer;
* locations at which the sessions were held; and
* whether the time spent was direct or indirect, as well as whether:
	+ no more than eight hours were spent on indirect services; and
	+ no fewer than 12 hours were spent on direct services.

Payment is authorized when the EWA evaluator submits a complete, accurate, signed, and dated:

* VR1877A, Environmental Work Assessment (EWA) Report, Part A (Summary);
* VR1877B, Environmental Work Assessment (EWA) Report, Part B (Results);
* VR1877C, Environmental Work Assessment (EWA) Report, Part C (Signature Page);
* VR1878, Environmental Work Assessment (EWA) Time Log; and
* invoice.

This is an outcome-based service; therefore, VR will not pay unless all topics in the Service Description and service authorization are addressed. For more information, refer to VR-SFP sections 3.2.14 Documentation and 3.2.16 Signatures.