# Vocational Rehabilitation Services Manual C-200: Technology Services

September 1, 2020

## C-202: Assistive Technology Unit Services

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### VRSM C-202-3: Prerequisites for Evaluation and Training

An EAS consultation or basic consultation report is required for all referrals to ATU except for referrals to evaluate stand-alone and portable video magnifiers.

### C-202-4: Follow-Up

The ATU specialist enters a case note (places a report in case notes) entitled Report—Equipment Recommendation, containing specific assistive equipment recommendations with proper justification for these recommendations as required.

Field staff may need to arrange for specific training for job- or school-related tasks with a contract vendor following ATU evaluation/training.

For information on assistive technology training available from providers to help customers succeed at work, school, and/or in vocational training, see the [VR Standards for Providers Chapter 9: Assistive Technology for Sight-Related Disabilities](https://twc.texas.gov/standards-manual/vr-sfp-chapter-09).

## C-203: Rehabilitation Technology Devices and Services

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## C-204: Vehicle Modification Services

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### C-204-2: Purchasing a Vehicle for Modification or a Modified Vehicle

Assisting with the purchase of a vehicle for modification or a vehicle that has already been modified is considered only after all of the following conditions are met:

* every other transportation option has been explored;
* the provision of an accessible vehicle is the most cost-efficient and appropriate approach for the customer; and
* when it is necessary for the customer to participate in other planned services, such as vocational training and job-related services, or for employment.

The primary objective of vehicle purchasing assistance is to defray initial costs that the customer must pay to take possession of the vehicle to be modified, such as:

* down payment;
* registration fees; and
* initial insurance.

VR does not purchase vehicles outright for customers.

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#### Payment Procedure

All payments are made directly to the customer in a warrant mailed by the following process:

1. Create the service authorization.
2. Authorize for payment.
3. The customer will receive a warrant via USPS mail.
4. VR staff will verify that the customer receives the warrant.
5. VR staff will verify that the vendor receives down payment assistance in the amount issued on the warrant and documents this with a case note.

### C-204-3: Van Modifications, Lowered-Floor Minivans, and Limitations on Vehicle Modification Services

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