# PART C, CHAPTER 10.2: POSTSECONDARY: COLLEGE AND UNIVERSITY TRAINING

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| **Policy Number** | **Authority** | **Scope** | **Effective Date** |
| Part C, Chapter 10.2 | 34 CFR [§361.48(b)(6)](https://www.ecfr.gov/current/title-34/part-361#p-361.48(b)(6)) and TWC Rule [§856.45](https://texreg.sos.state.tx.us/public/readtac$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&ti=40&pt=20&ch=856&rl=45) | All TWC-VR staff | 07/01/2025 |

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### Maximum Payment for College or University

TWC-VR may pay for training when the customer is enrolled in a public, private, or out-of-state institution. To determine the institution’s classification, refer to the [Texas Higher Education Coordinating Board-Program Search](https://apps.highered.texas.gov/program-inventory/?view=ProgSearchForm) website. The VR Counselor must verify the institution is one of the following:

* Two-Year Community College;
* Four-Year College or University;
* Technical College;
* State College; or
* Health-Related Institution.

TWC-VR reviews rates for College and Universities annually, each July.

* Public Training Institutions: TWC-VR pays the entire amount for in-state tuition and required fees at public training institutions in Texas for eligible customers after the Pell Grant, needs-based financial aid, and any required customer financial participation costs are applied.

TWC-VR pays the Texas resident tuition rate.

* Private or Out-of-State Training Institutions: When a customer chooses to attend a private or out-of-state college, even though a comparable public training institution is available in Texas, the VR Counselor—
  + Documents in a detailed case note why the customer chose a private or out-of-state institution instead of a public institution; and
  + Follows payment procedures to determine the maximum amount that TWC-VR may pay to the private or out-of-state institution.

To calculate the amount that TWC-VR may pay toward the cost of the customer's tuition and required fees at a private or out-of-state college, university, and training institution, the VR Counselor uses the following procedure:

* 1. Multiplies the number of credit hours the customer is taking per semester or grading period by the maximum payment amount listed for the type of training institution;
  2. Calculates the amount of tuition and required fees and deducts the Pell Grant amount and the amount of needs-based financial aid that does not require repayment;
  3. From this amount, if the customer is over the basic living requirement (BLR), deducts BLR;
  4. If the amount in number two is less than the maximum that TWC-VR may pay in number one, issues the service authorization (SA) for the amount determined in number two; and
  5. If the amount in number two is more than the maximum that TWC-VR may pay in number one, issues the SA for the maximum amount determined in number one.
  6. If the amount in number two is zero, TWC-VR does not issue an SA.

TWC-VR staff must provide to the customer in writing the amount that TWC-VR will pay and the amount that is still owed to the institution. The *Tuition Payment Calculation Worksheet for Private or Out-of-State Training (VR3405)* may be used to calculate the amount that TWC-VR may pay toward the cost of the customer's tuition and required fees.

* Private or Out-of-State Training Institutions Rates: TWC-VR staff verify that the private or out-of-state training institution is an established college or university, technical or State college or public health institution by finding its classification on the [Texas Higher Education Coordinating Board-Program Search](https://apps.highered.texas.gov/program-inventory/?view=ProgSearchForm) website.

These rates are based on one standard deviation above the average annual college costs of tuition and fees in Texas.

* Two-Year College: TWC-VR pays—
  + The maximum rate of $138 per semester hour, which includes the amount of tuition and fees at a two-year private or out-of-state college;
  + The maximum of $4,140 per year for certificate training at a two-year college that is not on a semester hour schedule.
* Four-Year College or University: TWC-VR pays—
  + The maximum amount of $394 per semester hour, which includes the amount of tuition and fees at a four-year private or out-of-state university;
  + The maximum of $11,820 per year for certificate training at a four-year college or university that is not on a semester hour schedule.
* State College: TWC-VR pays—
  + The maximum rate of $118 per semester hour, which includes the amount of tuition and fees at a state college;
  + The maximum of $3,540 per year for certificate training at a state college that is not on a semester hour schedule.
* Technical College: TWC-VR pays—
  + The maximum rate of $285 per semester hour, which includes the amount of tuition and fees at a technical college;
  + The maximum of $8,550 per year for certificate training at a technical college that is not on a semester hour schedule.
* Health-Related Institutions: TWC-VR pays—
  + The maximum amount of $463 per semester hour, which includes the amount of tuition and fees at a private or out-of-state health-related institution;
  + The maximum amount of $13,890 per year for certificate training at a private or out-of-state health-related institution that is not on a semester hour schedule.

The maximum amount for certificate programs through a college or university (two-year college, four-year college or university, State college, technical college, and health-related institutions) is based on established tuition and fee rates for enrollment in 15 credit hours for both the fall and spring semesters.

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**REVIEW**

The Policy Planning and Statewide Initiatives Team, or designee, is responsible for reviewing this policy and these procedures and will update the Document History log if necessary.

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| **Date** | **Type** | **Change Description** |
| 9/3/2024 | New | VRSM Policy and Procedure Rewrite |
| 04/01/2025 | Revised | Updated the Texas Higher Education Coordinating Board’s website link used to verify an institution’s classification. |
| 07/01/2025 | Revised | Revised to update the training rates. |