# PART C, CHAPTER 12.2.c:

# VOCATIONAL ADJUSTMENT TRAINING SERVICES

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| **Policy Number** | **Authority** | **Scope**  | **Effective Date** |
| Part C, Chapter 12.2.c | 34 CFR [§361.48(b)(12)](https://www.ecfr.gov/current/title-34/part-361#p-361.48(b)(12)), and TWC Rule [§856.49](https://texreg.sos.state.tx.us/public/readtac%24ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&ti=40&pt=20&ch=856&rl=49) | All TWC-VR staff | 8/1/2025 |

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## DEFINITIONS

Bilateral Contractor: A service contractor that agrees to specific duties or deliverables under the terms of a contract with TWC-VR.

Flat Fee: A fixed charge for a service or product that does not change regardless of the amount of time or resources used to complete the task.

Hourly Based: A payment structure where services are billed according to the number of hours worked.

Informed Choice: The means by which a customer chooses their rehabilitation path, from options based on their needs and circumstances and the TWC-VR rules, as it relates to choosing work readiness services and the providers of those services.

Non-Traditional Provider: An individual who does not have a bilateral contract and who can help a customer achieve an employment goal.

Transition Educator Provider: An individual who is not a provider with a bilateral contract, holds a master's or bachelor's degree in rehabilitation, psychology, education, or a related field (including certified Texas Educators), and is currently or has been employed by a school system, Texas Education Service Center, college, or university within the past fiscal year.

## POLICY

### General Overview

Vocational Adjustment Training (VAT) Services prepare customers to excel in their abilities to successfully obtain and maintain competitive integrated employment (CIE). VAT Services address disability issues, interpersonal skills training, daily living skills, and issues that interfere with obtaining or maintaining employment. The services can be held at the provider's facility or within the community and can be offered in groups and individually as a flat fee or hourly based service. These services are purchased from a bilateral contractor or, when a bilateral contractor is not available, by a Transition Educator or Non-Traditional Provider.

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## REVIEW

The Policy Planning and Statewide Initiatives Team, or designee, is responsible for reviewing this policy and these procedures and will update the Document History log if necessary.

| Date | Type | Change Description |
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| 9/3/2024 | New | VRSM Policy and Procedure Rewrite |
| 8/1/2025 | Revised | Added definitions and language regarding used of bilateral contractor, Non-Traditional Provider, and Transition Educator. |