

FY'25 Pre-apprenticeship Career Pathways Program Timeline

DATE	ACTIVITY
February 2024	Texas Workforce Commission (TWC) receives Fiscal Year 2025 (FY'25) Pre-apprenticeship Career Pathways (PAP) funding recommendations from Texas Workforce Investment Council (TWIC).
April 30, 2024	Commission approves: <ul style="list-style-type: none"> FY'25 preliminary funding formula as recommended by TWIC; Planning estimates contingent on total available funds, as approved by the Commission's adoption of the FY'25 Operating Budget.
November 1, 2024	TWC publishes notice of funding availability for FY'25 PAP and instructions for submitting requests for funding, as posted on TWC's website.
December 2, 2024	Pre-apprenticeship Career Pathways FY'25 submission period closes and all planning estimates, assurances, and supplemental forms DUE to TWC via PACP@twc.texas.gov .
December 9, 2024	TWC releases preliminary statewide per-participant rate to be used in the preparation of FY'25 PAP Application.
December 20, 2024	FY'25 PAP applications and required supporting documents DUE to TWC via PACP@twc.texas.gov . E-mail notice DUE to TWC, confirming submission of application to the Local Workforce Development Board , in the workforce area(s) where participants will be employed and receiving training.
Beginning on January 20, 2025	All PAP contracts for FY'25 will be e-mailed to Grantees for e-signature.
No later than January 31, 2025	PAP contracts for FY'25 to be returned by Grantees.
February 1, 2025	Effective date of the PAP contract for FY'25. Earliest date instructional classes can begin.
Beginning on February 1, 2025	Grantees or designees must conduct attendance checks during both the 2nd and 3rd class meetings or the 4th class meeting. <i>In addition to attendance checks, instructor's attendance rosters of related classroom instruction meetings can be used to verify attendance of participants entered in TWC's prescribed data reporting method.</i>
February 21, 2025	Schedule of Classes is DUE to TWC. <i>Class schedules must include names of instructors, location of where training is taking place, along with the days and times of when each class meets.</i>
20th day of each month	Cash Draw and Expenditure Reporting DUE to TWC. (for prior month)
No later than May 1, 2025	Reporting deadline by which all participants must be entered into TWC's prescribed data reporting method. <i>Participants not entered in the prescribed reporting tool by May 1, 2025, will not be included in the calculations for final funding.</i>

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May 9, 2025	TWC notifies Grantees of the FY'25 final statewide per-participant rate. TWC begins developing contract amendments for revised funding levels.
Beginning on May 26, 2025	All PAP amendments for FY'25 will be emailed via DocuSign for Grantee e-signature.
No later than June 6, 2025	All PAP Grantees must have DocuSign approvals and signatures completed for contract amendments.
July 31, 2025	Completion status of each participant is DUE to TWC. End date of the PAP contract for FY'25.