

# Top 10 Career Tips for a Successful Future

## Social Media

1. Use social media to follow and friend other professionals.
2. Represent yourself honestly on social media.
3. Emphasize your unique strengths, knowledge, skills, and abilities in your profile.
4. Participate in groups to learn about different career opportunities.
5. Follow and like companies for which you would like to work.
6. Always represent yourself professionally in comments and photos. Assume anyone can see anything you post, regardless of privacy settings.
7. Create a professional email address for employers to contact you.
8. Provide a professional voice greeting for employers to receive when they leave you a voicemail.
9. Search for yourself online to see what others can learn about you.
10. Conduct yourself professionally on social media, even after you have been hired.



### Find Us Here:



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