

NOTIFICATION

Fraud Deterrence and Compliance Monitoring (FDCM) Policy & Guidance Letter 01-2024, Change 1



Date: March 26, 2026

ID/NO: FDCM Letter 01-2024, Change 1

SUBJECT: Board Instructions: Requirements for Suspected Fraud, Waste, Theft, Program Abuse Cases, and Recovery of Improper Payments for the Child Care Program

HOW TO VIEW THE FDCM LETTER ON THE INTRANET

This document notifies Texas Workforce Commission (TWC), Workforce Solutions, and Board staff about a policy and guidance letter issued by FDCM.

Only staff members with access to the TWC Intranet can view the FDCM letter.

FDCM issued a policy and guidance letter on the following topic:

The purpose of the FDCM policy letter is to provide updated information to Local Workforce Development Boards (Boards) on processes regarding reporting and conducting fact-finding for suspected fraud, waste, theft, program abuse, and recovery of improper payments in the Texas Workforce Commission (TWC) Child Care Services (CCS) program. There is no local flexibility regarding any of the procedures outlined in this letter.

Revisions made to FDCM 01-2024 are to address the new and modified processes detailed in Workforce Division Letter 03-2026, issued March 10, 2026, titled Child Care Services Fraud.

To view the letter:

- Go to the FDCM Intranet page and select "Policy & Guidance Letters."
- Select the FDCM Letter using the number or subject shown above.

TIP: Staff should bookmark the FDCM Intranet for future use.

To find the FDCM Intranet, first go to the TWC Intranet and select "Our Agency." Then select "Fraud Deterrence and Compliance Monitoring" from the list of TWC divisions.

Board staff who have not completed the instructions for adding the SharePoint Access Package will need to follow the instructions for access, which are provided on the FDCM page under the header, "Board Staff."

For security reasons, direct links to the TWC Intranet are not provided on this notice. If you need assistance finding the TWC Intranet, your Workforce Board contact can provide more information about the location of specific resources.