

Workforce Case Management System

WorkInTexas.com

Program Service Sequences

WFCMS-06, Change 2

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The following are general rules for workforce program service sequencing in WorkInTexas.com.

Workforce Innovation and Opportunity Act Youth Programs

First rule: Service must be 401–Initial Comprehensive Objective Assessment (COA)—Youth-Funded.

Second rule: Service must be 402–Initial Individual Service Strategies (ISS)—Youth-Funded.

Third rule: All Youth Element services become available (remaining 400-series services).

Fourth rule: Once at least one Youth Element service has been entered, then the remaining services (not limited to 400-series) become available, except for follow-up services. This can include 420–Comprehensive Objective Assessment–Youth-Funded and 421–Individual Service Strategies (ISS)—Youth-Funded services.

After Program Exit: Follow-up services become available.

Workforce Innovation and Opportunity Act Adult and Dislocated Worker Programs

First rule: Service must be 203–Comprehensive Objective Assessment.

Second rule: Service must be 205–Individual Employment Plan (IEP).

Third rule: All remaining services become available, except for follow-up services.

After Program Exit: Follow-up services become available.

Supplemental Nutrition Assistance Program Employment and Training Program

First rule: Service must be 153–Workforce Services Orientation.

Second and third rules: Services must be:

- 203–Comprehensive Objective Assessment; and
- 205–Individual Employment Plan (IEP).

Fourth rule: Once both services 203 and 205 have been entered, all remaining services configured for Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T) become available, except for Job Retention services.

Fifth rule: Once Service 600—Unsubsidized Employment has been entered, Job Retention services become available.

Choices Program

There are no service sequence requirements for participants in the Choices program.

Trade Adjustment Assistance

The following services are always available and do not need to be sequenced:

- 145—Trade Adjustment Assistance (TAA) Orientation
- 102—Initial Assessment
- 203—Comprehensive Objective Assessment (COA)
- 205—Individual Employment Plan (IEP)

First rule: The following services become available after Service 102—Initial Assessment has been entered:

- 162—Referral to Veteran Readiness & Employment (VR&E) Services
- 164—Referral to Vocational Rehabilitation (VR) Services
- 165—Referral to Child Care (CC) Services
- 166—Referral to Adult Education and Literacy (AEL) Services
- 217—TAA-Approved Out-of-Area Relocation Assistance
- 237—TAA-Approved Out-of-Area Job Search Allowance
- 247—Financial Literacy Education
- 262—Job Readiness/Employment Skills

Second rule: Once Service 102—Initial Assessment and Service 205—Individual Employment Plan (IEP) have been entered, the following services become available:

- 234—TAA Waiver—Poor Health
- 235—TAA Waiver—Enrollment Not Available
- 236—TAA Waiver—Training Not Available

Third rule: Once Service 102—Initial Assessment, Service 205—Individual Employment Plan (IEP), and Service 203—Comprehensive Objective Assessment have been entered, and a training

application has been approved, the following training services become available:

- 259–Prerequisite Training
- 300–Occupational/Vocational Training (Individual Training Account [ITA])
- 301–On-the-Job Training
- 304–Customized Training
- 314–Registered Apprenticeship Program (RAP) Training (ITA)
- 328–Occupational/Vocational Training (Non-ITA)
- 339–High School Equivalency (HSE)–TAA-Funded
- 340–English as a Second Language–TAA-Funded
- 342–Basic Educational Skills/Adult Basic Education (ABE)–TAA-Funded
- 343–Registered Apprenticeship Program (RAP) Training (Non-ITA)

Wagner-Peyser Jobs for Veterans State Grant Sequencing

The Jobs for Veterans State Grant (JVSG) program has 16 specific services, which allows service sequencing to occur for JVSG without affecting Wagner-Peyser programs.

Services that are assigned to JVSG, except for services J01–J16, are always available.

The rules for services J01–J16 are as follows:

- Services J01–J16 become available only after Service 203–Comprehensive Objective Assessment (COA) has been entered. These services include:
 - J01 JVSG–Occupational Information Network (O*NET) Assessment
 - J02 JVSG–Counseling
 - J03 JVSG–Case Management
 - J04 JVSG–Support Services Information
 - J05 JVSG–Resume Assistance
 - J06 JVSG–Interview Preparation Assistance
 - J07 JVSG–Application Assistance
 - J08 JVSG–Job Readiness/Employment Skills
 - J09 JVSG–Individual Employment Plan (IEP/ISS/EDP)
 - J10 JVSG–Job Search Assistance
 - J11 JVSG–Job Development

- J12 JVSG–Work Opportunity Tax Credit (WOTC) Eligibility
- J13 JVSG–Job Search Assessment
- J14 JVSG–Case Conferencing Held
- J15 JVSG–Customized Labor Market Research
- J16 JVSG–IEP Closure