

Workforce Case Management System

WorkInTexas.com Program Service Sequences

WFCMS-06

April 9, 2024

The following are general rules for workforce program sequencing of services in WorkInTexas.com. These rules are effective on the date of workforce case management system implementation.

WIOA Youth Program

1st Service must be: 412 - Comprehensive Objective Assessment - Youth Funded

2nd Service must be: 413 - Individual Service Strategies (ISS) - Youth Funded

3rd rule: All Youth Element services become available (remaining 400-series services)

4th rule: Once at least one Youth Element service has been entered, then the remaining services become available except for Follow-up services.

After Program Exit: Follow-up Services become available.

WIOA Adult and Dislocated Worker Programs

1st Service must be: 203 - Comprehensive Objective Assessment

2nd Service must be: 205 - Individual Employment Plan (IEP)

3rd rule: All remaining services become available except for Follow-up Services.

After Program Exit: Follow-up Services become available.

SNAP E&T Program

1st Service must be: 153 – Workforce Services Orientation

2nd Service must be either:

- 203 - Comprehensive Objective Assessment, or
- 205 - Individual Employment Plan (IEP)

3rd rule: Once both 203 and 205 have been entered, all remaining services configured for SNAP E&T become available **except for Job Retention** services.

4th rule: Once Service **600 – Unsubsidized Employment** has been entered, Job Retention services become available.

TAA Sequencing

The following services are available at all times, without sequencing:

- 145 - TAA Orientation
- 102 - Initial Assessment
- 203 - Comprehensive Objective Assessment (COA)
- 205 - Individual Employment Plan (IEP)

1st rule: The following services become available after **Service 102 – Initial Assessment** has been entered:

- 162 Referral to VR&E
- 164 Referral to Vocational Rehabilitation (VR) services
- 165 Referral to Child Care (CC) services
- 166 Referral to Adult Education and Literacy (AEL) services
- 217 TAA Approved Out of Area Relocation Assistance
- 237 TAA - Approved Out of Area Job Search Allowance
- 247 Financial Literacy Education
- 262 Job Readiness / Employment Skills

2nd rule: The bulleted list of services below are available after these two services are entered:

Service 102 – Initial Assessment and

Service 205 – Individual Employment Plan (IEP):

- 234 TAA Waiver- Poor Health
- 235 TAA Waiver - Enrollment not Available
- 236 TAA Waiver - Training Not Available

3rd rule: The following Training services become available after all three of the following services have been entered AND a **Training Application** has been approved:

Service 102 - Initial Assessment,

Service 205 - Individual Employment Plan (IEP), and

Service 203 - Comprehensive Objective Assessment:

- 259 Prerequisite Training
- 300 Occupational/Vocational Training (ITA)
- 301 On-The-Job Training
- 304 Customized Training
- 314 Registered Apprenticeship Program (RAP) Training (ITA)
- 328 Occupational/Vocational Training (Non-ITA)
- 339 HSE - TAA Funded
- 340 English as a Second Language - TAA Funded

- 342 Basic Educational Skills/ABE - TAA Funded
- 343 Registered Apprenticeship Program (RAP) Training (Non-ITA)

Wagner-Peyser JVSG Sequencing

15 new services were added to Wagner-Peyser for the JVSG program so that service sequencing could occur for JVSG but not be in place for the other Wagner-Peyser programs. The rules for these services are as follows:

Services that are assigned to JVSG except for services J01-J15 are always available.

Rule for J-Services: Services J01-J15 become available only after **Service 203 – Comprehensive Objective Assessment (COA)** has been entered. The J01-J15 services are:

- J01 JVSG - ONET Assessment
- J02 JVSG - Counseling
- J03 JVSG - Case Management
- J04 JVSG - Support Services Information
- J05 JVSG - Resume Assistance
- J06 JVSG - Interview Preparation Assistance
- J07 JVSG - Application Assistance
- J08 JVSG - Job Readiness / Employment Skills
- J09 JVSG - Individual Employment Plan (IEP/ISS/EDP)
- J10 JVSG - Job Search Assistance
- J11 JVSG - Job Development
- J12 JVSG - WOTC Eligibility
- J13 JVSG - Job Search Assessment
- J14 JVSG - Case Conferencing Held
- J15 JVSG - Customized Labor Market Research