

WORKFORCE DEVELOPMENT DIVISION
Workforce Program Policy
Technical Assistance Bulletin 309

Keywords: ES; General; SNAP E&T; TANF/Choices; VR; WIOA; WorkInTexas.com

Subject: Tracking Workforce Referrals to Vocational Rehabilitation

Date: August 10, 2026

This Technical Assistance (TA) Bulletin provides Local Workforce Development Boards (Boards) with guidance on tracking referrals of workforce program participants to the Vocational Rehabilitation (VR) program.

Background

The Workforce Innovation and Opportunity Act (WIOA) §116(d)(2)(I) requires states to report the number of participants who are enrolled in more than one core program.

On April 15, 2024, the Texas Workforce Commission (TWC) implemented [WorkInTexas.com](https://www.workintexas.com) as its workforce program case management system. This case management system provides local Workforce Solutions Office staff members with tools to refer individuals, including WIOA Title I program participants, to local partner programs.

The attachment to this TA Bulletin serves as a desk aid for Workforce Solutions Office staff members to document the referral of workforce program participants to VR program staff members in WorkInTexas.com.

Please distribute this information to appropriate staff members. Send inquiries regarding this TA Bulletin to wfpolicy.clarifications@twc.texas.gov.

References

Virtual OneStop® User Guide for Staff, Section 4: Individuals, Case Management
Available in Staff Online Resources on [WorkInTexas.com](https://www.workintexas.com)

Attachments

Attachment 1: Staff Referrals to Vocational Rehabilitation Providers in WorkInTexas.com