

WORKFORCE DEVELOPMENT DIVISION
Workforce Program Policy
Technical Assistance Bulletin 319

Keywords: **Fiscal-Administration**

Subject: **Upgrade to the Cash Draw and Expenditure Reporting System**

Date: **May 29, 2025**

This Technical Assistance (TA) Bulletin provides Local Workforce Development Boards (Boards), Adult Education and Literacy (AEL) grantees, and other Texas Workforce Commission (TWC) grantees with information about upcoming changes to TWC's Cash Draw and Expenditure Reporting (CDER) system. (For the purposes of this WD Letter, AEL grantees are entities that receive AEL funds through TWC.)

Recissions

None.

Background

TWC is upgrading the CDER system from a mainframe-based application to a web-based application and expects to deploy the new system in late summer or early fall 2025. Existing system functionality and rules will largely remain the same, but users will experience some system enhancements and changes in navigation, as well as receive new login credentials. The updated CDER system will offer improved efficiency and security and, in some cases, may shorten the time required for payment requests to be issued by one day.

Leading up to deployment, TWC will periodically email system users with instructions for establishing new login credentials and accessing training. System users may also see banner messages and reminders within the existing CDER system.

For [frequently asked questions](#) and the latest updates, refer to the [Cash Draw and Expenditure Reporting \(CDER\) System page of TWC's website](#).

Boards, AEL grantees, and all other TWC grantees must adhere to all instructions and deadlines specified by TWC in connection with the CDER system upgrade and transition.

Please distribute this information to appropriate staff. Send inquiries regarding this TA Bulletin to fiscal.ta@twc.texas.gov.

Attachments

None.

References

None.