

How it helps veterans?

If you are a veteran and believe that you meet the qualifications, visit the TWC website at [texasworkforce.org / officelocator](http://texasworkforce.org/officelocator) to locate a TWC Workforce Solutions office nearest you. Your local TWC Workforce Solutions office can issue an ETA 9062 (Conditional Certification Form) once they receive the required documentation from you. You can provide copies of the Conditional Certification form to prospective employers, explaining that hiring you may result in tax savings for their business. Certain tax-exempt organizations may qualify by hiring from the veteran target group.

WOTC reduces a business's federal tax liability or payroll taxes,, serving as an additional incentive to select veterans as job candidates.

Advantage of WOTC for employers

Each year, employers claim more than \$1 billion tax credits under the WOTC program.

- **Reduces** employer's federal income tax liability by \$2,400 to \$9,600 per qualifying veteran hired;
- **No limit** on the number of qualifying new hires eligible for the tax credit
- **Gain** valuable and experienced employees

Veterans are excellent job candidates because they

- rapidly adapt and adopt new skills
- have a strong sense of personal integrity and accountability
- are trained in many occupational skills that can be invaluable in the workforce

Visit us online:

texasworkforce.org/wotc
or contact

Texas Workforce Commission
Call: 800-695-6879 (Option 5)
Email: wotc@twc.texas.gov
Texas Workforce Commission
101 East 15th Street
Austin, Texas 78778-0001
512-475-0612

Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities

Relay Texas: 800-735-2989 (TTY) and 711 Voice

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TEXAS WORKFORCE
COMMISSION

Work Opportunity Tax Credit



**EARN FEDERAL INCOME TAX
CREDITS FOR HIRING VETERANS**

Unemployed Veterans

- Up to \$2,400 tax credit by hiring veterans who have received at least 4 weeks of unemployment benefits during the year prior to the hire date. The veteran must have served at least 180 days of active duty.
- Up to \$5,600 tax credit by hiring veterans who have received at least 6 months of unemployment benefits during the year prior to the hire date. The veteran must have served at least 180 days of active duty.

Disabled Veterans

- Up to \$4,800 tax credit by hiring veterans with a service connected disability of at least 10 percent and hired within one year of being discharged.
- Up to \$9,600 tax credit by hiring veterans with a service connected disability of at least 10 percent and who have received at least six months of unemployment benefits during the year prior to the hire date.

Veterans Receiving SNAP benefits

- Up to \$2,400 tax credit by hiring veterans who are members of a family that has received Supplemental Nutrition for Assistance Program (SNAP) benefits for at least 3 consecutive months within the last 15 months. The veteran must have served at least 180 days of active duty.

What does WOTC do?

WOTC offers tax savings to employers who hire from target populations which include three groups of veterans. Hiring unemployed veterans, disabled veterans and veterans receiving SNAP benefits can result in direct savings on federal business income taxes. For more information, including how to calculate the tax credit, visit our website at texasworkforce.org/wotc.



Employers applying for WOTC

- Hire a veteran who has a service-connected disability, is unemployed or is receiving Supplemental Nutritional Assistance Program benefits to qualify for the tax credit.
- Employees must work at least 120 hours in the first year of employment to receive the tax credit. Former employees, majority business owners and their relatives or dependents will not qualify an employer for the tax credit.
- Complete IRS Form 8850 (Prescreening Notice and Certification Request) and ETA Form 9061 (Individual Characteristics Form).
- Or complete IRS Form 8850 and ETA Form 9062 (Conditional Certification Form) provided to the job seeker by TWC or a participating agency.

Mail, Fax or Email the two forms to:

Texas Workforce Commission
WOTC Unit
101 E. 15th St, Rm 202T
Austin, TX 78778-0001
Fax: (512) 524-9124
Email: wotc@twc.texas.gov

Forms must be postmarked within 28 days of the employee's start date. Forms and instructions are available for download on the TWC website at texasworkforce.org/WOTC