



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 22-0004034

Payment Terms: N/A    Freight Terms: N/A    Ship Via: N/A    PCC: Q    Date: 05/10/22    PO Method: SC    Dispatch: Dispatch Via Print    Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WINSTEAD PC  
 2728 N HARWOOD ST STE 500  
 DALLAS TX 75201-1743  
 United States

Ship To: Texas Workforce Commission  
 4800 N LAMAR BLVD  
 CRISS COLE SUITE 111  
 AUSTIN TX 78756  
 United States

Bill To: APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

Vendor ID: 1752404691  
 Purchaser: Marie Diemer  
 Phone: 512/936-3123  
 Fax:  
 Email: marie.diemer@twc.texas.gov

TWC Prefers Electronic Submission

**PO Information:**

See attached Outside Counsel Contract OAG: 2022-320-0553  
 Requisition Type: Regular  
 Requester Contact Information:  
 Name: Sharon Hubbard  
 Phone: 512-377-0559  
 Email: Sharon.hubbard@twc.state.tx.us

Contract Information: 3122ADM170

Vendor Information:  
 Vendor ID: 1752404691  
 Vendor Name: Winstead  
 Contact Name: Peter Nolan  
 Phone: 512-370-2885  
 Email: pnolan@winstead.com  
 Attachments: OAG Contract: 2022-320-0553  
 Professional Service. Texas Govt Code 2254

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Outside Counsel for Arbitration OAG Contract 2022-320-0553	969/44	1.0000	EA	\$25,000.00000	\$25,000.00	05/13/2022
						<b>Schedule Total</b>	<input type="text" value="\$25,000.00"/>
<b>Contract ID:</b> 3122ADM170				<b>ReqID:</b> 0000036828			
						<b>Item Total for Line # 1</b>	<input type="text" value="\$25,000.00"/>
						<b>Total PO Amount</b>	<input type="text" value="\$25,000.00"/>

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**05/10/2022**



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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**05/10/2022**